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## Texas Educational Support Staff Association, Inc.

Minutes for the Spring Executive Board Meeting  
Marriott Conference Room  
Pearland, Texas  
April 2, 2011

- Call to Order: The meeting of the Texas Educational Support Staff Association, Inc. Executive Board was called to order by President Wendy Klentzman at 12:59 p.m. on April 2, 2011 at the Marriott Courtyard Conference Room in Pearland, Texas.
- Invocation: Invocation was given by Jana Worthington.
- Parliamentarian: Jana Worthington proclaimed that a quorum was established.
- Roll Call: Executive Board:
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|------------------|------------------|
| Wendy Klentzman  | Sue Hand         |
| Deborah McFadden | Pat Crawford     |
| Karen Turner     | Jana Worthington |
| Robin Pool       | Darcy Blackstock |
| Ruth Lyday       | Dianne Lemons    |
| Gerald Wharton   | Cheryl Gregory   |
| Christine Ortiz  | Melissa Davis    |
| Janie Giddens    |                  |
- Absent: none
- Minutes: The Minutes of the Fall Work Conference Executive Board Meeting that was held on November 4, 2010 of the Fall Work Conference Executive Board Meeting that was held at the Embassy Suites, San Marcos, Texas, were presented. Minutes were approved pending correction.
- Correspondence: San Jacinto College AEOP donated \$25 to the Lorene Roby Rogers Scholarship fund.
- Treasurer's Report: The treasurer's report found on pages 4-5. There were corrections to the financial report and they were: under Revenue column Annual Budget line Membership Dues it should be \$42,000.00 not \$4200.00. Also under Revenue line Contributions- should be DMZ Scholarship not DMS Scholarship. The treasure's report will be filed for audit with pending corrections.
- Reports: President Wendy Klentzman report is on page 6 and presented it for review.
- President-Elect Sue Hand report is on page 7 and presented it for review.
- First Vice President Deborah McFadden report is on page 8 and presented it for review.

Second Vice President Pat Crawford report is on page 9 and she reported that there were 1145 member, 5 retired: 7 associate: 69 honorary: with a total 1226 membership.

Secretary/Treasurer Karen Turner report is on page 10 and presented for review.

Affiliate Service Chairman Robin Pool report is on page 11 and presented for review.

Area Workshop Chairman Darcy Blackstock report is on page 12 and she reported that Region 10 Stars Area Workshop was going to be held April 16. She also passed out an amended report.

Awards/Scholarship/Journalist Chairman Dianne Lemons report is on page 13. She also gave the report on the "Purse Themes" to benefit a high school senior this year that will take place at SWC.

Nomination Chairman Ruth Lyday report is on page 14 & 15 with correction of Patti Walling with 94 votes and Cindy Bright with 78 votes for Second Vice President.

Past President/Marketing Chairman/Legislative Consultant Gerald Wharton report is on page 16 and presented for review.

STEM Chairman Cheryl Gregory report is on page 17 and presented for review. Discussion was held on non-payment on STEM contracts to withhold CEOP certification.

Web Advisor Janie Giddens report is on page 18 and presented for review.

Summer Work Conference Chairman Christine Ortiz report is on page 19 & 20 and presented for review. She stated that change is good for TESA and that is what the Summer Work Conference Committee is thriving to do this year. The Installation Banquet is Black & White – Pearls. This is the 60<sup>th</sup> Anniversary of TESA and will be celebrated at this Summer Work Conference.

Parliamentarian Jana Worthington report is on page 21 and presented for review. She reported that there will be a contest of guessing the pearls in a container that the past presidents when have at a booth at SWC.

TESA Central Office Melissa Davis report is on page 22 and presented for review.

Unfinished Business: No unfinished business to report

New Business:

Motion One: Area Workshop Committee, Darcy Blackstock, Chairman moves that on page 15 of the General Information Guidelines-Area Workshops be amended by 1) Remove (samples attached) from second line. 2) Insert on third line: All samples are provided in the TESA Area Workshop Chairman's notebook. 3) Remove all (see sample) phrases. No second required. Motion carried.

- Motion Two: Area Workshop Committee, Darcy Blackstock, Chairman moves that on page 15 of the General Information Guidelines-Area Workshops be amended by changing: 1) Affiliate fee from \$5.00 to \$6.00 and 2) Non-affiliate fee from \$7.00 to \$8.00. No second required. Motion carried.
- Motion Three: Awards Committee, Dianne Lemons, Chairman moves that we award Emerson W. Roberson a \$400 Founder Scholarship Award. No second required. Motion carried.
- Motion Four: Awards Committee, Dianne Lemons, Chairman moved that we award Teena Hancock a \$100 Dr. Michael Zolkaski award. No second required. Motion carried.
- Motion Five: Awards Committee, Dianne Lemons, Chairman moved that we award a Lorene Roby Rogers \$400 each scholarship to Virginia Halbert, Juritza Gaona, Rhonda Vela, and Teena Hancock. No second required. Motion carried.
- Motion Six: Debbie McFadden moves that we open discussion on Area Workshop Registration fees. Seconded by Gerald Wharton. Motion carried.
- Motion Seven: Cheryl Gregory moves that we discuss a name change for CEOP-Certified Educational Office Professional. Seconded by Christine Ortiz. Motion carried.

Announcements: April 16.....TESA Area Workshop Region 10  
 April 22.....TESA Office Closed-Good Friday  
 May 15.....The TESA Connection (Summer Issue) Deadline  
 May 30.....TESA Office Closed-Memorial Day  
 June 19-25.....Summer Work Conference-Frisco  
 July 4.....TESA Office Closed-July 4<sup>th</sup> Holiday  
 July 18-22.....NAEOP Annual Conference-Charleston, SC

President Klentzman adjourned the TESA Executive Spring Board Meeting at 2:50 p.m.

Submitted by:

Approved by:

Karen Turner

Karen Turner, CEOP  
 TESA Secretary/Treasurer

Wendy Klentzman

Wendy Klentzman, CEOP  
 2010-2011 TESA President

Date Approved: June 21, 2011