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## Texas Educational Support Staff Association, Inc.

Minutes of the Fall Work Conference Executive Board Meeting  
Embassy Suites  
San Marcos, Texas  
November 12, 2009

- Call to Order: The meeting of the Texas Educational Support Staff Association, Inc. Fall Work Conference Executive Board Meeting was called to order by President Gerald Wharton at 7:01 p.m. on November 12, 2009, at the Embassy Suites in San Marcos, Texas.
- Invocation: Invocation was given by Dianne Lemons.
- Parliamentarian: Sue Hand proclaimed that a quorum was established.
- Roll Call:
- |                        |                  |
|------------------------|------------------|
| Executive Board        |                  |
| Gerald Wharton         | Sylvia Flores    |
| Wendy Klentzman        | Karen Turner     |
| Christine Ortiz        | Cindy Bright     |
| Debbie McFadden        | Pat Crawford     |
| Patti Walling          | Janie Giddens    |
| Mary Ann Hollingsworth | Robin Pool       |
| Dianne Lemons          | Jana Worthington |
| Sue Hand               | Melissa Davis    |
- Minutes: The Minutes of the Board Orientation Meeting held on August 9, 2009, at the TESA Office in Austin, Texas, were approved as presented.
- Correspondence: TRESA (Texas Retired Support Staff Association) contributed \$50.00 each for the Lorene Roby Rogers Fund and the Founders' Scholarships.
- Treasurer's Report: The budget for 2009-2010, was reviewed and filed for audit.
- Reports:
- Gerald Wharton, President, reported that all has been going well and that he appreciated all of the Executive Board and Committee members' hard work.
- Wendy Klentzman, President Elect, reported that she is planning to get out and visit more colleges and schools.
- Christine Ortiz, 1<sup>st</sup> Vice President, reported the first issue of the TESA Connection has been placed on the website, and the magazine issue to be submitted for NAEOP judging is currently being drafted. She needs articles from the Executive Board members.
- Debbie McFadden, 2<sup>nd</sup> Vice President, reported the following membership numbers; Active – 1,103; Retired – 12; Associate – 0; Honorary – 12; Total – 1,103.

Sylvia Flores, Member-at-Large, Affiliate Services Chairman, reported 24 affiliates currently.

Karen Turner, Member-at-Large, Area Workshops Chairman, reported the Lubbock and Spring Branch workshops were canceled due to low registration counts. Workshops scheduled for 2010 are Pasadena ISD March 27 and Killeen April 17.

Cindy Bright, Member-at-Large, Awards, Journalist, Scholarship Chairman, reported the same company will do the plaques this year as in the past. The person to make the Nelda Van Dyke Award sash has been secured. Gerald Wharton asked this committee for a change in the guidelines to reflect more specifics about the sash to be presented at Spring Board meeting. Also, more of the necklaces need to be made. The deadline for submittal has changed to February 25, 2010, due to Spring Break and the TESA Spring Board meeting timeframe. Cindy sent emails to all affiliates with the date change.

Pat Crawford, Member-at-Large, Nominations, reported that she is working on the slate with her committee. Pat moved to renew the contract with VoteNet to host TESA's 2010 election. The cost is \$1,995.00 for a one-year contract. Seconded by Wendy Klentzman. Motion carried.

MaryAnn Hollingsworth, Fall Work Conference Chairman, reported registration numbers 109 for the whole package, 27 a-la-carte, 1 non-member, 34 STEM only, for total of 177. Karen Turner made correction of location of STEM Consultant Training from Mesquite to Leander.

Dianne Lemons, STEM Chairman, moved that the STEM guidelines be approved per the distributed handout. No second required. Motion carried with changes noted.

Janie Giddens, Web Advisor, solicited suggestions and questions about the website.

Robin Pool, Summer Work Conference Chairman, moved that the 2010 SWC Budget be approved as presented in the handout. No second required. Motion carried.

Jana Worthington, Marketing Chairman, reported she is working on the TESA display and finishing Procedures Manual for the TESA office.

Melissa Davis, TESA Central Office, reported meeting with Janie Giddens and Redglue about the improvements to the TESA website.

Old Business:           None

New Business:

Wendy Klentzman, President Elect moved that we accept the Embassy Suites San Marcos' proposal for the FWC 2010 and 2011 and authorize the President or designee to sign the contract. Seconded by Debbie McFadden. Motion carried.

Jana Worthington, Marketing Chairman, moved that a .50 per hour salary increase be extended to Melissa Davis, Administrative Assistant effective January 1, 2010. Seconded by Pat Crawford. Motion carried.

Gerald Wharton stated that Wendy Klentzman is looking for a site for the SWC 2011 and possibly 2012. He also wants a committee formed to research whether two conferences per year is still a good idea for this organization.

President Wharton adjourned the Fall Work Conference Executive Board Meeting at 9:34 p.m.

**Submitted by:**

**Approved by:**

*Patti A. Walling*

Patti A. Walling, CEOP  
TESA Secretary/Treasurer

*Gerald W. Wharton*

Gerald W. Wharton  
2009-2010 TESA President

**Date Approved:**       12/2/09