



Texas Educational Support Staff Association, Inc.

**Minutes for the TESA Executive Board SWC
Omni Austin Hotel Southpark, Austin, Texas
Tuesday, June 20, 2017**

Call to Order: The meeting of the Texas Educational Support Staff Association, Inc 2016-2017 Executive Board was called to order by President Lisa Gonzalez at 8:12 p.m. on Tuesday, June 20, 2017.

Invocation: Past President, Dianne Lemons, gave the invocation

Parliamentarian: Linda Sockwell proclaimed that a quorum was established

Roll Call:

<i>Executive Board</i>	
Lisa Gonzalez	1400
Teena Hancock	1406
Bonnie Tomczyk	1105
Marie Enax	625
Lisa Acosta	1427
Ofelia Barron	1217
Felipe Campos	314
Linda Sockwell	707
Dianne Lemons	108
Paula Lambright	absent
Darcy Blackstock	211
Melissa Rodriguez	106
Melissa Davis	107

Minutes: The minutes of the TESA Spring Executive Board Meeting held on Friday, March 24, 2017 was approved as corrected.

Correspondence: None

Treasurer's Report: The treasurer report will be filed for audit.

Officer Reports: President – Lisa Gonzalez
President Elect – Teena Hancock
Vice President – Bonnie Tomczyk



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Motion 1: Moved by Bonne Tomczyk no second required. I move that the fourth paragraph under Vice-President's duties be deleted. The sentence reads: "Select a graphic artist-shall format materials for the newsletter per the editor's specifications. A reasonable fee in accordance with the budget shall be paid (\$1500 per issue). Motion carried.

Motion 2: Moved by Bonnie Tomczyk no second required. I move that the last sentence of paragraph 10 be changed to read: "Each issue should include at least two features articles of approximately 250 to 500 words. Motion carried.

Motion 3: Moved by Bonnie Tomczyk seconded by Dianne Lemons. I move that page 7 and 8 of the Guidelines regarding information to be included in the TESA Connection be totally revised per attached to coincide with the Newsletter format rather than a Magazine. Motion carried.

Motion 4: Move by Bonnie Tomczyk seconded by Dianne Lemons. I move that all four issues of the TESA Connection be online. If members would like to receive a printed copy they will need to pay \$10.00 a year to defer the printing and mailing costs. This would require a change to the current membership form. This information will need to be added to information re: The TESA Connection on currently on pages 7 and 8 of the Guidelines. Motion carried.

Secretary/Treasurer – Marie Enax

Affiliate Services & Membership – Felipe Campos

Current TESA Membership numbers as of June 18, 2017 as follows

Affiliates 18

Members

Active 667

Retired 14

Associate 4

Honorary 59

Total 744

Motion 5: Moved by Felipe Campos seconded by Bonnie Tomczyk. I move that the fees for Affiliation be increased to \$30.00 plus \$0.25 per local affiliate member. These changes will be made to the Application for Affiliation form. Motion carried.

Motion 6: Moved by Felipe Campos seconded by Lisa Acosta. I move that Lisa Morehouse, CEOE, NAEOP President-Elect be made an Honorary TESA



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member and a TESA Membership pin presented at the 2017 NAEOP Conference by the TESA President. Motion carried.
Area Workshops & Legislative Consultant – Ofelia Barron

Motion 7: Moved by Ofelia Barron seconded by Lisa Acosta. I move that Page 14 Area Workshop rates be increased to \$10.00 and \$12.00 per person and \$50.00 maximum to be charged by the hosting affiliate changed to read: TESA charges the affiliate a registration fee of \$10.00 for each participant in the workshop. If the association is not a TESA affiliate, the fee is \$12.00 per participant. This fee is paid to TESA to cover the expenses of the president, president-elect and the area workshop chairman. The fee is added to the cost of the luncheon and other local expenses to determine the charge to each participant not to exceed \$50.00. Motion carried.

Awards/Scholarship/Journalist & Nominations – Lisa Acosta

Past President/Marketing Chairman – Dianne Lemons

Parliamentarian – Linda Sockwell

Linda Sockwell, Parliamentarian read the following four e-mail motions into the minutes.

1. April 22, 2107 - Moved by Teena Hancock, seconded Darcy Blackstock. I move that President Lisa Gonzalez be authorized to sign the additional room block agreement for SWC 2017 with the Omni Austin Hotel at Southpark. This in no way obligates TESA to additional attrition charges. Motion Carried
2. May 3, 2017 – Moved by Lisa Acosta, seconded by Teena Hancock. I move that the Dr. Michael Zolkoski Technology Scholarship be awarded to Sharon Mena, Texas A&M University in the amount of \$150. Motion carried
3. Moved by Lisa Acosta, seconded by Teena Hancock. I move that the Founders Scholarship be awarded to Anthony Kiebler in the amount of \$400. (Son of Francisca Kiebler, Garland ISD.) Motion Carried
4. Moved by Lisa Acosta, seconded by Teena Hancock, I move that the Lorene Roby Rogers Scholarship be awarded to Sharon Mena, Texas A&M University in the amount of \$400. Motion carried

Let it be read into the minutes that incoming president, Teena Hancock, be added to all TESA banking accounts as an approved signature. It is also requested that Mrs. Hancock be set up with log in access to all accounts.



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STEM – Darcy Blackstock
Summer Work Conference – Melissa Rodriguez
Web Advisor – Paula Lambright
TESA Central Office – Melissa Davis

New Business:

Motion 8: Moved by Teena Hancock seconded by Lisa Acosta. I move that the credit card fee for payment of membership, STEM Classes, conference or any other TESA transaction will be assessed a 5% fee with a \$5.00 minimum of the total amount due. This credit card charge will now be reflected on all TESA forms effective August 1, 2107. Motion carried.

Motion 9: Moved by Teena Hancock seconded by Lisa Acosta. I move that we delete the sentence in the Standing Rules reading: That if an active TESA member be elected or appointed to the National Board, recommendation would be made to the Budget Committee to financially support the candidate. The amount of financial support should be included in the next year's budget at \$25.00 day for six days. Motion carried.

Motion 10: Moved by Teena Hancock seconded by Bonnie Tomczyk. I move that we approve the 2017-2018 budget as presented. Motion carried.

Announcements: July 4, 2017 TESA Office Closed
July 12-15, 2017 NAEOP Conference (Greenville, SC)

Adjourn 9:54 p.m.

Submitted by:

Marie Enax

Marie Enax, CEOP
TESA Secretary/Treasurer

Approved by:

Lisa E. Gonzalez, CEOP
TESA President 2016-2017

Approved: _____