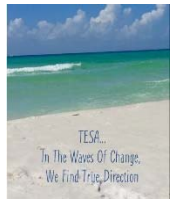




Texas Educational Support Staff Association, Inc.
 P.O. Box 11825
 Killeen, TX 76847



Staff Training for Effective Management (STEM)

CEOP GRADUATION CELEBRATION CEREMONY

The STEM Committee cordially invites CEOP recipients to participate in the

“TESA WAVES OF CHANGE”

CEOP Graduation Celebration Ceremony during the 2018 TESA Summer Work Conference at 9:30 am on Friday, June 22, 2018 at the Omni Southpark Austin Hotel, 4140 Governor’s Row, Austin, 78744.

Guests are welcome to enjoy this special moment with you at the ceremony.

Instruction

1. Participants are encouraged to purchase the royal blue cap and gown for \$28. Please use the sizing chart below. However, if participant chooses not to wear regalia, we kindly ask you to wear professional black attire and please no flip-flops for safety reasons.
2. CEOP recipients participating must return this form by May 14, 2018 to the TESA Office along with payment if applicable.
3. Participant practice for the ceremony is from 4:30 to 5:00 pm on Thursday, June 21, 2018 in the Omni Ballroom. Please be prompt.
4. Participant must be a current member of TESA and has received the CEOP certification.
5. TESA pins are available to purchase for \$20 each. To purchase, please include a check payable to TESA and you will receive the pin at the CEOP Celebration.



Sizing Chart



Height & Weight Chart		
Height	Weight #1	Weight #2
4'10" - 5'0"	160 - 219	220 +
5'1" - 5'3"	180 - 239	240 +
5'4" - 5'6"	200 - 264	265 +
5'7" - 5'9"	230 - 294	295 +
5'10" - 6'0"	260 - 329	330 +
6'1" - 6'3"	285 - 354	355 +
6'4" - 6'6"	310 - 384	385 +
6'7" - 6'9"	330 - 404	405 +
6'10" - 7'0"	350 - 429	430 +



Participant _____ Phone (____) _____

Email address _____ Employed by _____

Received CEOP on _____

Purchasing Cap & Gown _____ Purchasing TESA pin _____ Total amount enclosed \$ _____

Please complete form and make a copy for your files before mailing.

Participant Signature

Date