



---

## Texas Educational Support Staff Association, Inc.

Minutes for the Executive Board SWC Meeting  
Omni Southpark – Austin, TX  
June 18, 2013

Call to Order: The meeting of the Texas Educational Support Staff Association, Inc. Executive Board was called to order by President Pat Crawford at 6:39 p.m. on Tuesday, June 18, 2013 at the Omni Southpark, Austin, TX.

Parliamentarian: Linda Sockwell proclaimed that a quorum was established.

Roll Call: Executive Board:

Pat Crawford	Patti Walling
Dianne Lemons	Bonnie Tomczyk
Lisa E. Gonzalez	Marie Enax
Linda Sockwell	Sue Hand
Gerald Wharton	Paula Lambright
Shirley Haswell	Jana Worthington
Melissa Davis	

Absent: Cindy Bright, Teena Hancock and Ruth Lyday

Guests Present:	Darcy Blackstock	Barbara Jennings
	Terri Culbert	Wendy Klentzman
	Sandra Curry	Debbie McFadden
	Sherry Gray	Donna Sears
	Wanda Honeycutt	Karen Turner
	Phyllis Hyden	Debbie Wade
	Helen Kettler	

Minutes: The minutes of the Spring Executive Board Meeting held on March 23, 2012 at La Quinta Inn & Suites Garland Harbor Point, Garland, TX, were approved as presented.

Treasurer's Report: The treasurer report will be filed for audit.

Correspondence: None.

Old Business: During the Spring Board meeting President Crawford asked the Executive Board to help come up with new wording for our membership. We wanted it to be worded so that it was clear who would be included. This came about because we have some cafeteria and other personnel who would like to join but don't think they can. She received suggestions from a few. Some had asked for further discussion. Results were passed out so that we could see what suggestions were made.

Because this does warrant more discussion, President Crawford appointed an Ad Hoc Committee to research further. The committee will consist of Lisa Gonzalez, Ruth Lyday, Debbie McFadden, Patti Walling and Pat Crawford.

Results will be reported at the TESA Spring Board Meeting.

New Business:

Motion One: Motion by STEM Committee (Shirley Haswell), no second required that online classes be considered for credit in these areas. The committee proposes that the posted criteria for eligibility be followed with slight variances. Since classes are self-paced, a plan to award hours of credit is necessary. The committee recommends that credits awarded on online course certificates be assigned an hourly equivalent of one credit equaling one STEM hour. STEM hours would continue to be awarded in blocks of 3 hours or 6 hours. (Example: 3 credits on certificate would equal 3 STEM hours – 4 credits would equal 3 STEM hours.) Online classes must be job related. To establish this, the committee suggests that proof of district/college staff development credit be submitted along with the online course certificate printed upon completion of the class. The requirement of being taught in a classroom setting would not apply in this case. The requirement of being taught by a qualified instructor would be established with proof of staff development credit.

Motion carried.

Motion Two: Motion made by Patti Walling, seconded by Lisa E. Gonzalez, to approve the formation of a new Standing Committee – The Advisory Committee will be made up of four past president and the Marketing Chairman. The President and President Elect will serve as Ex-Officio members. The Marketing Chairman will rotate off each year. Of the four past presidents, two will serve a one year term and two will serve a two year term based on random draw once the committee is established. The committee will have no voting rights on the board. This committee will receive no monetary support with the exception of the Marketing Chairman which falls under the already existent board travel grid. The committee is effective for the 2013-2014 year.

**RATIONALE:** Several years ago, a Professional Growth Committee was in existence for the purpose of continuity, overseeing the office, marketing strategy, growth of membership and the review of the STEM program and all contracts. With recent developments, it has become apparent this committee needs to be revived but under a new name.

Motion carried.

Motion Three: Motion made by Paula Lambright, seconded by Dianne Lemons, that we use StreamSend for our mass emails. The cost would be \$19.90/month for up to 200 emails per month. Another option would be Vertical Response, cost is \$13.80 per email sent. Bob Mantlo, UpLink Technology Group, our new website host, recommends StreamSend. This move would be more cost effective & smoother process.

Motion carried.

Motion Four: Motion made by Patti Walling, seconded by Jana Worthington, that the Budget for 2013-14 be approved as presented and amended. Motion carried.

Announcements: TESA Office closed on July 4 & 5; NAEOP Conference, Alexandria, VA on July 22-26; All board members will be on stage for the General Session on June 20 @ 9:15 a.m. and at the Business Meeting on June 21 @ 9:15 a.m.

President Pat Crawford adjourned the SWC Executive Board Meeting at 7:53 p.m.

Submitted by:

**Lisa E. Gonzalez**

Lisa E. Gonzalez, CEOP  
TESA Secretary/Treasurer

Approved by:

**Pat Crawford**

Pat Crawford, CEOP  
TESA President 2012-2013

Date Approved: \_\_\_\_\_