

VOLUME LXVII, NUMBER 1 - FALL 2016

# *the* TESA CONNECTION

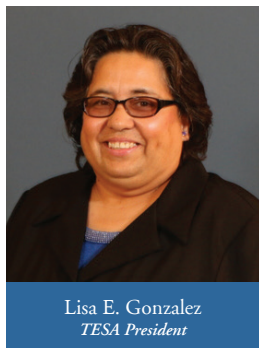
THE OFFICIAL PUBLICATION OF THE TEXAS EDUCATIONAL SUPPORT STAFF ASSOCIATION, INC.



*TESA President 2016-2017*

**LISA E.  
GONZALEZ**

# President's Message



Lisa E. Gonzalez  
TESA President

Greetings, TESA Members –

By now we are all settling into the new school year – which can be a very hectic time, but also an exciting time! I hope everyone is doing well and now into your daily routines with work, family, extra-curricular activities, etc. Be assured that TESA is also up and running. As TESA President, President-Elect Teena Hancock and I are ready to lead the **TESA Team** forward!

My theme for this year is **TESA...A Winning Team**. I chose this for various reasons, one being my love for baseball/softball. Another reason – because I firmly believe if we are going to achieve a positive outcome in anything we do, we have to work as a team in everything that we do! **Teamwork** pertains not only to sports, but should be a part of our everyday life, both at work and at home. I went to Google and asked: “What is teamwork?” and Google’s reply was: “When a group of people work together cohesively, towards a common goal, creating a positive working atmosphere, and supporting each other to combine individual strengths to enhance team performance.” Isn’t this what we all should want to accomplish? Yes!

On a softball or baseball team, you can have the best pitcher in the league. But if your defense cannot stop or catch balls, or your offensive players do not hit the ball, does it matter that you had the best pitcher? No!

Now, relate this teamwork example to your own home: Can one person, mom or dad, do everything needed to get done in and around the home? No! In most scenarios, the mom is usually the one that does the majority of the things around the house, but everyone else in the family needs to pitch in...kids picking up after themselves, putting their dirty clothes where they go, assigned chores, etc. The husband needs to do his part also, often the things pertaining to the outside of the house. This is **teamwork** on the home front!

At work, can our boss do everything on his own? No! While some may claim they can, we all know that is not possible. When the boss doesn’t want to talk to that “certain” individual, who will be upfront to say “The Principal is not available?” Who is going to get the slide presentations together for the presentation, etc.? The boss needs the support and help of their administrative assistant/secretary. All of this is also a part of **teamwork**.

**Teamwork is also essential in TESA.** As TESA President, I cannot do things alone. I need the assistance and support of the Executive Board as well as the various committee members and of the TESA membership. This is not my association, but the association belongs to each one of you! We all need to do our part, **as team members**, to help and promote TESA.

I further encourage you to “**Volunteer**” for the Team! Have you filled out your forms for **Volunteer for TESA** or your **Help TESA** form? That’s how you become **TESA Team Players** – by serving on committees or by running for an elected office. So you say that you are “not ready for that?” Then, think of your talents: How else can you help TESA? Do you have some free time? I understand that many of you prefer to work in the “background” ...and that’s fine. Just fill out the appropriate form and submit it. (Forms and all the information is found on our website.)

Next, I encourage you to **enlarge your “team”** – and it can be done by promoting TESA, and by recruiting new TESA members. Imagine the growth in the TESA membership if each school district/affiliate would recruit at least three to five members to join TESA! It is not someone else’s job to recruit, it’s everyone’s job! So, I challenge you to “**Step up to the plate ...and RECRUIT new members!**”

As you may be aware, TESA did have to make some tough budget cuts this year. However, we – your TESA Board, are working diligently to keep all expenses down. However, as everyone knows, unexpected expenses arise. But you have my promise – we will not be wasteful with your money! Instead, we will be frugal in purchases, while at the same time, we will ensure you that TESA continues to move forward.

As a friendly reminder, remember to visit the TESA website, [www.tesatexas.org](http://www.tesatexas.org) to learn more about TESA’s many events and activities as well as finding useful information on STEM; Volunteer forms mentioned above; contact information for Board and committee members, and so much more!

I daily ask God to give me the guidance and strength to do the best job possible for TESA. I am humbled and honored that you had the faith and trust in me to lead TESA, a GREAT association – and a **Great Team!** I look forward to serving you this year as your TESA President and working with each one of you to make **TESA...truly a Winning Team!**

A handwritten signature in black ink that reads "Lisa E. Gonzalez".

Lisa E. Gonzalez, CEOP  
TESA President, 2016-2017



# Letter from the Editor & Table of Contents

## From the Editor

Greetings TESA Members – It is hard to believe that we have begun the 2017 fiscal year! And now, here it is – our first issue of the TESA Connection. We have “A Winning Team” with myself, Bonnie Tomczyk; Wanda Honeycutt and Cynthia Obregon, to keep you up-to-date with everything that is going on in TESA.

We need your help to make sure that your news and information gets out there.

As you go through this issue you will see the faces of the TESA Board. We would love to hear from all of you. So please send in articles, events, and what your Association is doing...and include pictures! It is always nice to open the TESA Connection and see yourself - a member of our “TESA Winning Team.” I love reading what the other Associations are doing, and sharing good ideas for all our members, tips and articles of interest, etc.

Wanda, Cynthia and I look forward to giving you four great TESA Connection issues this year, complete with lots of Association updates and all the TESA news from around the state. The Connection – a great way to keep up with friends and retain “TESA’s Winning Team!”



Ben Albers - Graphic Designer

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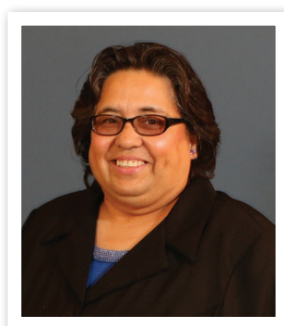
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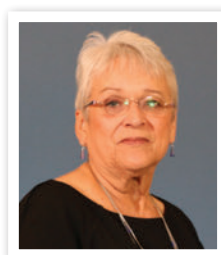
# TESA 2016-17 Executive Board



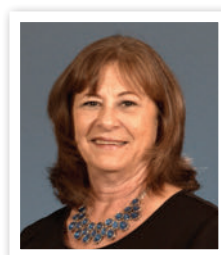
**Lisa E. Gonzalez, President**  
Donna ISD  
lgonzalez@donnaisd.net



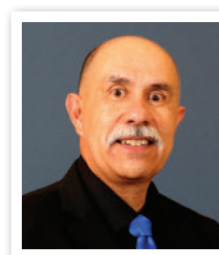
**Teena Hancock**  
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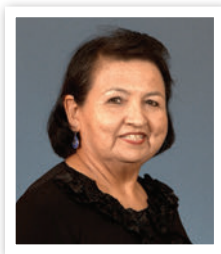
**Bonnie Tomczyk**  
Vice President, Editor, *The TESA Connection*  
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**Marie Enax**  
Secretary/Treasurer  
Lamar CISD  
enax@lcisd.org



**Felipe Campos**  
Member-At-Large  
Affiliate Services & Membership  
Spring Branch ISD  
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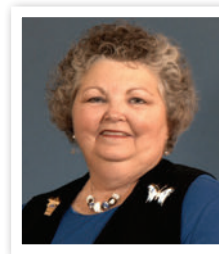
**Ofelia Barron**  
Member-At-Large  
Area Workshops &  
Legislative Consultant  
Donna ISD  
obarron@donnaisd.net



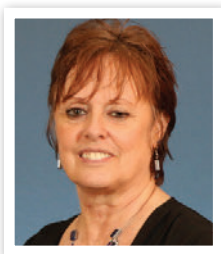
**Lisa Acosta**  
Member-At-Large  
Awards/Scholarship/  
Journalist & Nominations  
Comal ISD  
lisa.acosta@comalisd.org



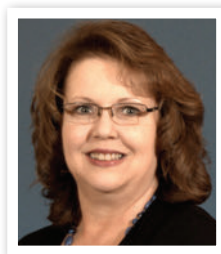
**Linda Sockwell**  
Parliamentarian  
Richardson ISD  
linda.sockwell@risd.org



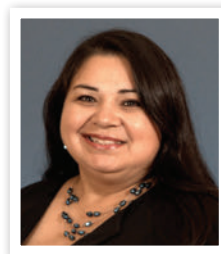
**Dianne Lemons**  
Immediate Past President/Marketing  
Retired



**Paula Lambright**  
Web Advisor  
Mesquite ISD  
plambright@mesquiteisd.org



**Darcy Blackstock**  
STEM Chairman  
Channelview ISD  
darcy.blackstock@cvisd.org



**Melissa Rodriguez**  
Summer Workshop Conference Chair  
Lamar CISD  
mrodriguez@lcisd.org



**Melissa Davis**  
TESA Central Office –  
Administrative Assistant  
info@tesatexas.org





# TESA 2016-17 Committees



*TESA Connection (l to r): Cynthia Obregon, Bonnie Tomczyk, Wanda Honeycutt, Debbie Wade*



*Membership Committee (l to r): Pat Crawford, Sharon Mena, Donna Sears, Felipe Campos, Mary Ann Gallegos, Tracey Fincik*



*Secretary/Treasurer (l to r): Barbara Jennings, Marie Enax*



*Affiliates Committee (l to r): Wendy Klentzman, Dee Wilson, Felipe Campos, Becky Melendez*



*Area Workshop Committee (l to r): Kay Riggs, Ofelia Barron, Juliana Holmes, Patti Walling*



*Awards/Scholarships/Journalist Committee (l to r): Deloria Harmon, Sherry Gray, Irma Ford, Lisa Acosta, Kendra Ramirez*



*Legislative (l to r): Gerald Wharton, Ofelia Barron*



*Nominations Committee (l to r): MaryAnn Hollingsworth, Teena Hancock, Lisa Acosta, Jana Worthington*



## TESA 2016-17 Committees



*STEM Committee (l to r): Yvonne Smeltzer, Peggy Hudson, Darcy Blackstock, Eva Zamora*



*Summer Work Conference Committee (l to r): Sue Hand, Maria Campos, Melissa Rodriguez, Patty Garcia, Dorinda Bustamante*



*Past Presidents/Mentors Standing (l to r): Peggy Hudson, Debbie Wade, MaryAnn Hollingsworth, Pat Crawford, Wendy Klentzman, Patti Walling, Jana Worthington*

*Sitting (l to r): Irma Ford, Gerald Wharton, Sue Hand and Barbara Jennings*



*Paula Lambright, Web Advisor*

## Purpose Statement

We the members of the Texas Educational Support Staff Association, Inc., hold that the primary purpose of the educational support staff association is to assist, as a team member, in developing citizens who will safeguard, strengthen and improve America. *The TESA Connection* is published four times a year – fall, winter, spring and summer. Membership in TESA entitles the individual to an annual subscription to *The TESA Connection* magazine, circulation approximately 800. Subscription rates for libraries and nonmembers is \$10 per year. Send requests for subscriptions to: TESA Central Office, 1460 E. Whitestone Blvd., Suite 175, Cedar Park, TX 78613.

Please send information for the Winter Edition to:  
Bonnie Tomczyk, Vice-President - TESA Connection  
Killeen ISD  
110 North W.S. Young Dr. - Killeen, TX 76543  
Phone: (254) 336-0074    [bonnie.tomczyk@killeenisd.org](mailto:bonnie.tomczyk@killeenisd.org)



# Legislative Update

by Ofelia Barron



Ofelia Barron  
TESA Legislative Consultant

Hello Everyone,

I will be serving as your 2016-17 TESA Legislative Consultant and I will keep you posted on news, in regards to education that is happening throughout

the state of Texas. My mentor is Gerald Wharton and I am looking forward to working with him in hopes of keeping you updated on the latest happenings in regards to education.

## House Bill 2610 Funding Implications for the 2016-17 School Year

The 84th Legislature amended Texas Education Code (TEC), §25.081, and created TEC §25.0812, in order to move from a school year where districts were required to provide 180 days of instruction to a school year where districts are required to provide 75,600 minutes of instruction.

Except for half-day prekindergarten programs, FSP funding will be proportionately reduced for attendance generated on any campus that does not meet the 75,600 minutes of operation for the school year without an approved waiver from the TEA. This funding reduction will be based on your submitted campus calendar.

For a student to be eligible for full-day funding, the students must be offered and provided at least 240 minutes of instruction (classroom) time. For half-day funding, the student must be offered and provided at least 120 minutes (classroom) time.

Beginning with the 2016-17 school year, districts and charter schools are required to submit calendars for all campuses to the Texas Education Agency demonstrating compliance with the new statute. This submission will take place as part of their PEIMS submission.

## Teacher Retirement System

The members contribution rate for work performed after August 31, 2016 by TRS active members increased from the current 7.2 to 7.7 percent on September 1, 2016. The increase to the active member contribution rate was approved by the 83rd Texas Legislature. Beginning September 1, 2017, if the state contribution rate is reduced below 6.8 percent, the contribution rate for active employees will also be reduced by an equivalent percentage.

## Legislative Session – January 2017

The legislature will meet on the 2nd Tuesday of January 2017 and they have prioritized their topics of discussion for that meeting.

Some of the topics that will be of concern to them under the Education and School Funding (Minutes of Instructions, Pre-K Funding, Facilities Funding, Teacher Retirement System of Texas), Graduation Requirements (Foundation High School Program & Endorsements), Assessment & Accountability & Local Control/Governance (Teacher & Principal Evaluations, Achievement School District, Parent Trigger, etc.)

I will keep you all updated with any current events going on throughout the state of Texas.

## Dates to Remember

### NOVEMBER 21-25

Office Closed (Thanksgiving Holiday)

### DECEMBER 19-JANUARY 2

TESA Office Closed (Winter Holidays)

### JANUARY 16

TESA Office Closed (MLK Day)

### FEBRUARY 6 & 7

TESA Office Closed

### MARCH 13-17

TESA Office Closed (Spring Break)

### MAY 29

TESA Office Closed (Memorial Day)

*“Alone we can do so little; together we can do so much.”*

~ Helen Keller





# General Business Meeting Minutes

## EXECUTIVE BOARD MEETING

Omni Austin Hotel at Southpark

June 21, 2016

Call to Order: The meeting of the Texas Educational Support Staff Association, Inc., Executive Board Meeting was called to order at 7:31 PM

Invocation: The invocation was given by President-Elect Lisa Gonzalez

Parliamentarian: Gerald Wharton proclaimed that a quorum was established.

Roll Call:	Dianne Lemons	1400	Marie Enax	211
	Lisa Gonzalez	1406	Gerald Wharton	417
	Teena Hancock	1411	Debbie McFadden	300
	Bonnie Tomczyk	503	Paula Lambright	219
	Donna Cubstead	708	Sue Hand	211
	Melissa Rodriguez	AB	Darcy Blackstock	106
			Melissa Davis	107

Correspondence: Marie Enax read a note from Nelda Van Dyke, who said she would not be able to attend this conference due to sickness, but hoped that we had a great Summer Work Conference.

Old Business: All reports were read and approved  
Donna Cubstead reported that we have 742 members and 18 affiliates

Gerald Wharton read the E-motions:

Motion May 4, 2016: Motion made by Marie Enax and seconded by Lisa Gonzalez  
I move that, the Founders Scholarship be awarded to Kaylee Acosta in the amount of \$400. Motion carried.

Motion May 5, 2016: Motion made by Marie Enax and seconded by Lisa Gonzalez  
I move that, the Lorene Roby Rogers Scholarship be awarded to Lisa Acosta with Comal ISD in the amount of \$400. Motion carried



# General Business Meeting Minutes

Motion May 5, 2016: Motion made by Marie Enax and seconded by Lisa Gonzalez  
I move that, the Dr. Michael Zolkoski Technology Scholarship be awarded to Lisa Acosta, Comal ISD. In the amount of \$150. Motion carried

Motion May 10, 2016: Motion made by Darcy Blackstock, STEM Chairman, no second required:  
We moved that, page 40 of the TESA Guidelines, section titled "Participation in CEOP Celebration Ceremony" be changed to read as: All candidates completing STEM Training and having earned the distinction of Certified Educational Office Professional (CEOP) may participate in the celebration ceremonies at Summer Conferences or Fall Conferences (if held). In addition, members who complete their CEOP coursework the day before the CEOP Celebration Ceremony at any conference may participate in the celebration at the conference provided CEOP application, paperwork and applicable fees are submitted to the TESA office by the third Friday in May or the third Friday prior to the Fall Work Conference. (if held). These members are required to notify the TESA office and STEM chairman of their intentions to complete coursework at Summer Conferences or at Fall Conferences (if held). Motion carried.

**Rationale:** The changes to the participation rules for the CEOP Celebration will allow members to complete their coursework and potentially "graduate" at the same conference. This is an added benefit to our members and will hopefully increase participation in the celebration and encourage STEM only participants to register for the entire conference.

Motion June 10, 2016: Motion made by Darcy Blackstock, STEM Chairman, no second required:  
We move that, the CEOP Application form be revised to reflect the changes recently approved to the STEM Guidelines regarding the CEOP Celebration Ceremony and participation at Summer Work Conference.  
Motion carried.

Motion June 19, 2016: Motion made by Sue Hand and seconded by Marie Enax  
I move that, we invite Pat Stelmach, NAEOP President, to attend the 2016 SWC. The Texas Educational Support Staff Association will cover hotel and registration, as well as the \$25.00 field service fee.  
Motion failed 5-1.

Motion June 19, 2016: Motion made by Teena Hancock and seconded by Lisa Gonzalez  
I move that the 2018 TESA Summer Work Conference be held at the Omni Southpark Austin Hotel in Austin, Texas and that President Dianne Lemons be authorized to sign the contract. Motion carried.



# *General Business Meeting Minutes*

Sue Hand gave the counts for the Summer Work Conference. We have 206 registered and 24 STEM only.

Paula Lambright gave a report about the web page. Brought up the subject about the possibility of getting a new Web Advisor.

Treasurers report was given. Filed for audit

Dianne Lemons told everyone that the move to A+ Credit went smoothly. We changed banks from Wells Fargo to A+ Credit.

No more unfinished business

New Business:

Motion 1: Motion made by Lisa Gonzalez and seconded by Teena Hancock  
At the NAEOP Conference that the NAEOP President Wendy Heslink would become an Honorary Member of TESA and be presented with a TESA pin.  
Motion carried

Motion 2: Motion made by the Advisory Committee no second needed:  
The motion by the TESA Executive Board, at the March 5, 2016 board meeting to host the 2018 NAEOP conference be rescinded. Motion carried.

Meeting was adjourned: 8:47 PM

*Bonnie Tomczyk*

Bonnie Tomczyk, CEOP  
TESA Secretary/Treasurer 2015-2016

*Dianne Lemons*

Dianne Lemons, CEOP, CEOE  
TESA President 2015-2016

Approved: \_\_\_\_\_





# TESA 2016-17 Budget

## Texas Educational Support Staff Association 2016 - 2017 Budget

<b>Revenue:</b>	
Summer Work Conference	\$ 44,000.00
STEM	\$ 34,000.00
Affiliate Services	\$ 750.00
Affiliate Dues	\$ 1,000.00
Member Dues	\$ 32,000.00
Area Workshops - Registrations	\$ 1,000.00
Sales - Pens / Patches / Novelties	\$ 200.00
Miscellaneous Income	\$ 950.00
<b>TOTAL BUDGETED REVENUE</b>	<b>\$ 113,900.00</b>
<b>Expenses:</b>	
Summer Work Conference	\$ 23,500.00
STEM	\$ 15,000.00
Area Workshops	\$ 100.00
Affiliate Services	\$ 100.00
Salaries & Wages	\$ 24,000.00
Employee P/R Taxes / Retirement	
P/R taxes	\$ 1,500.00
Medicare	\$ 300.00
Social Security	\$ 1,200.00
Retirement - \$0	\$ -
Insurance - Employee Health	\$ -
Insurance - Workers Comp.	\$ 300.00
President	\$ 2,000.00
President Elect	\$ 500.00
Secretary / Treasurer	\$ 50.00
Board Travel	\$ 5,000.00
NAEOP Conference	\$ 2,000.00
NAEOP Officer / Marion Wood	
NAEOP Officer Travel	\$ 125.00
Marion Wood Scholarship	\$ 50.00
NAEOP Membership Dues	\$ 50.00

<b>Expenses cont.</b>	
Nominations	
VoteNet	\$ 2,050.00
Membership Expenses	\$ 150.00
Magazine / Newsletter	\$ 8,500.00
Content / Bond Insurance	
Content Insurance	\$ 750.00
Bond Insurance	\$ 100.00
Capital Outlay	\$ 1,000.00
TASA / NAEOP Affiliation	
TASA	\$ 250.00
NAEOP	\$ 160.00
C/O Expense / Stationery / PO Rental	
Central Office Expenses	\$ 1,000.00
Stationary	\$ 500.00
PO Box Rental	
Rent - Office	\$ 11,150.00
Rent - Equipment (Copier)	\$ 1,000.00
Bank / Credit Card Fees	\$ 2,500.00
Employee Training	\$ 400.00
Audit & Accounting	\$ 2,500.00
Marketing Committee / Booth	
Website Maintenance	\$ 1,000.00
Telephone	
AT&T	\$ 2,400.00
Time Warner	\$ -
Postage	\$ 1,000.00
Property / Sales Tax	
Property -	\$ 150.00
Sales -	\$ 200.00
Novelties - TESA Pins / Patches	\$ 50.00
Miscellaneous Expense	\$ 250.00
Employee Travel	\$ 400.00
Awards / Scholarship / Journalist	\$ 665.00
<b>TOTAL BUDGETED EXPENSES</b>	<b>\$ 38,125.00</b>



## Before the Principal Gets to School

by Mr. Alenn Garza, La Joya ISD



Mr. Alenn Garza  
Assistant Principal  
Dr. Javier Saenz Middle School  
La Joya ISD

***It takes a team to prepare for the day – even “before the principal gets to school...”***

### **Bus Drivers**

– They have arrived at the bus barn before the sun even

thinks about rising! The drivers clean the windows and seats to make sure each bus is ready, clean and safe for our kids.

**Custodians** – They are turning on flashlights to unlock the gates, and immediately begin sweeping the front of the school, providing a neat and clear entry for our kids.

**Cafeteria Staff** – These ladies and men turn on the lights, open the kitchen, put on their gloves and begin preparation of a warm breakfast. Their goal is to make sure that the first meal of the day is ready for our kids.

**School Nurse Staff** – They begin the day turning on the lights to the office, sanitizing the stations and making sure they are prepared for any emergency and ready to help our kids feel better.

**Grounds Keepers** – They begin cutting the grass perfectly short, ensuring its appearance is neat and trim for our kids, parents and visitors.

**Administrative Assistant** – Immediately after pulling into campus and entering the building, they clock in, begin answering phones, greeting parents, directing front office traffic and checking on absences and substitutes. They make sure someone with a smile is ready to greet and help our kids, parents and visitors.

**Assistant Principals** – They walk in ready to report to their duty stations, making sure that everything is in place and ensure safety as our busses full of kids come in.

**Police Officers** – These staff members arrive early to park in front of the school, putting on an orange vest that designates

both authority and assistance – and makes sure that the front of the school is safe for our kids and welcoming for parents and visitors.

**School Coaches** – Coaches get to the campus early in the morning as well to get the field ready, which is still wet from the night’s humidity. They are setting up orange cones for the warm-up drills and getting the equipment ready-to-go for our kids.

**Teachers** – As soon as they arrive at the campus, they begin writing the day’s objectives on their white boards and getting their rooms and lessons ready for our kids.

Great things in our districts and schools are never done by one person. They are done by a team of people who trust, respect and care about each other and their community. It takes this team to make it all work...***even before the principal gets to school!***

*“The most common way people give up their power is by thinking they don’t have any.”*

– Alice Walker





## Membership



Has your TESA membership lapsed?  
Have you always wanted to join TESA and never did?  
Well, what's stopping you . . . join **NOW!**  
Become a TESA member now, join us and be part of  
**"A Winning Team" in 2016-2017!**

### What's in it for YOU?

- Professional growth through STEM Classes, Area Workshops and Summer Work Conference
- Printed issue of the Fall TESA Connection, the official publication of TESA
- TESA web site at [www.tesatexas.org](http://www.tesatexas.org) for up-to-date information
- Meeting other individuals who work in the same field/department as you, sharing ideas and building lasting relationships

Join or renew your membership **NOW** and have your name entered in a raffle and win one of two gift cards valued at **\$25**.

Eligibility requirements:

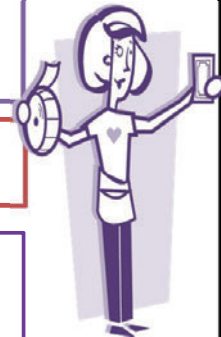
- Must renew by **December 1, 2016**

Join or renew your membership by **April 30, 2017** and be entered into a drawing for a free TESA membership for the 2017-2018 year.

**Recruit a new member** and be entered in a raffle for a chance to win a **\$30** gift card. (Your name will be entered as many times as the number of recruits you have [1 recruit - 1 chance, 3 recruits - 3 chances, etc.])

Eligibility requirements:

- New members must join by **April 30, 2017** in order for you to qualify for this raffle.



More  
Prizes  
Pending

### Felipe Campos

Membership Chair

Spring Branch ISD

[felipe.campos@springbranchisd.com](mailto:felipe.campos@springbranchisd.com)

Tracey Fincik, Richardson ISD – [tracey.fincik@risd.org](mailto:tracey.fincik@risd.org)

Mary Ann Gallegos, Harlingen CISD – [mary.gallegos@hcisd.org](mailto:mary.gallegos@hcisd.org)

Barbara Johnson, Lamar CISD – [bajohnson@lcisd.org](mailto:bajohnson@lcisd.org)

Sharon Mena, Texas A&M University – [smena@vpsa.tamu.edu](mailto:smena@vpsa.tamu.edu)

Donna Sears, Cedar Hill ISD – [donna.sears@chisd.net](mailto:donna.sears@chisd.net)



Application for membership can be found on the next page or you can renew online at :



[www.tesatexas.org](http://www.tesatexas.org).

Reminder: You **MUST** join/renew your membership by February 1, 2017 to vote in next year's election!





# TESA Membership

		<b>Texas Educational Support Staff Association, Inc.</b>			
<b>Membership Application</b>					
<b>2016 - 2017</b>					
Name (Last/First/Middle): _____			Membership #: _____		
Name of Institution (if seeking Institutional Membership): _____					
Current mailing address: _____					
City/State/Zip Code: _____					
Work Phone #: _____		Home Phone #: _____		Cell Phone #: _____	
Work e-mail address: _____					
Personal e-mail address: _____					
Employed by: _____					
Name of Local TESA Affiliate: (if applicable) _____					
<input type="checkbox"/> New Membership (\$40)		<input type="checkbox"/> Renewal (\$40)		<input type="checkbox"/> Associate (\$40)	
<input type="checkbox"/> Retired (\$20)		<input type="checkbox"/> Institutional (\$150)			
<input type="checkbox"/> Higher Education		<input type="checkbox"/> Education Service Center		<input type="checkbox"/> Administrative	
<input type="checkbox"/> Secondary		<input type="checkbox"/> Elementary		<input type="checkbox"/> Other (_____)	
Referred by: _____					
Name Change/Address Change Information: _____					
Are you a member of NAEOP?: <input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>Complete form and mail with your payment to:</b>					
<b>TESA, 1460 E. Whitestone Blvd. Suite 175, Cedar Park, TX 78613</b>					
<b>Renew online at: <a href="http://www.tesatexas.org">www.tesatexas.org</a></b>					
Dues paid to Texas Educational Support Staff Association, Inc. are not tax deductible as charitable contributions for federal income tax purposes. However, they may be tax deductible as an ordinary and necessary business expense. Consult your tax advisor.					

## REASONS for Joining TESA

**Responsibility** - It is your personal responsibility to see that our profession goes forward in education. Education is changing, as our work is. We need to accept this responsibility of adapting to these changes.

**Expectation** - We can reach our expectations through our united efforts. Our goal to be recognized as professionals can best be reached through our Association.

**Advancement** - Our advancement in professional status can best be pushed through a joint effort. Other associations have demonstrated the need to have a strong association. Only through your efforts can we have a strong Association.

**Satisfaction** - TESA creates wider horizons and broader views for all members. The personal satisfaction a member can find in working with such a group is beyond measure.

**Opportunity** - There is an opportunity for YOU, each one of YOU, to help TESA reach its goals. ONLY YOU have the opportunity to do this.

**Need** - TESA has a very definite need for you, for your help, and you have a definite need for TESA. Never let it be said that you, as an educational support staff member, are allowed to cry and weep over your position and status if you do not put forth the effort to move forward.





## Volunteer for TESA's exciting 2017 - 2018 year by:

✓ *Serving as a committee member*

✓ *Serving as an appointed committee chair*

✓ *Serving as an elected officer*

*Don't want to be a board member but still want to be involved with TESA? Then share your talents by completing the Assisting TESA Form*

***\*\*Complete the Form(s) TODAY! Deadline October 31, 2016\*\****

### OFFICER, COMMITTEE CHAIRMAN AND COMMITTEE MEMBER QUALIFICATION REQUIREMENTS

#### **President-Elect Qualifications:**

- All officers shall be active members in good standing with three (3) years membership in the Association;
- two (2) years of service as an elected member of the Executive Board of the Association. (Only one year as an elected member-at-large will qualify as one of the two (2) years of service);
  - hold the CEOP certification and
  - membership in the National Association of Educational Office Professionals.

The chairman and committee members of STEM or Summer Work Conference may be allowed to count that service as one year of election to the Executive Board as a member-at-large. *This is a one-year credit regardless of the times served on these committees. (A working knowledge regarding: STEM, The TESA Connection, Summer Work Conference, etc.)*

#### **Vice-President Qualifications:**

- All officers shall be active members in good standing with
- two (2) years membership in the Association;
  - one (1) year of service on the Executive Board of the Association;
  - hold the CEOP certification and
  - membership in the National Association of Educational Office Professionals.

The chairman and committee members of STEM or Summer Work Conference may be allowed to count that service as one year of election to the Executive Board as a member-at-large. *This is a one-year credit regardless of the times served on these committees.*

#### **Secretary / Treasurer Qualifications:**

- All officers shall be active members in good standing with
- One (1) year of membership in the Association;
  - hold the CEOP certification and
  - membership in the National Association of Educational Office Professionals.

The chairman and committee members of STEM or Summer Work Conference may be allowed to count that service as one year of election to the Executive Board as a member-at-large. *This is a one-year credit regardless of the times served on these committees.*

#### **Other Elected Officer Qualifications:**

- All officers shall be active members in good standing with
- one (1) year of membership in the Association;
  - hold the CEOP certification or be currently pursuing (within the last 12 months) the CEOP certification and
  - membership in the National Association of Educational Office Professionals.

The chairman and committee members of STEM and Summer Work Conference may be allowed to count that service as one year of election to the Executive Board as a member-at-large. *This is a one-year credit regardless of the times served on these committees.*

#### **Committee Chairmen:**

All committee chairmen shall be active members in good standing and should have previously served as a committee member.

#### **Committee Member:**

All committee members shall be active members in good standing. No experience necessary.

***Any questions contact one of the committee members listed below:***

#### **Nominations Committee Members**

Lisa Acosta, Member-At-Large Nominations Chair, [lisa.acosta@comalisd.org](mailto:lisa.acosta@comalisd.org)  
Teena Hancock, President Elect, [hancocth@hpsd.org](mailto:hancocth@hpsd.org)  
Jana Worthington, Past President, [jworthin@weatherfordisd.com](mailto:jworthin@weatherfordisd.com)  
MaryAnn Hollingsworth, Past President, [mh70@txstate.edu](mailto:mh70@txstate.edu)



# Volunteering for TESA



Texas Educational Support Staff Association, Inc.

## Volunteering for TESA for 2017-2018

Insert  
Photo  
Here

TESA needs candidates who are enthusiastic about the Association, have effective leadership qualities, and are interested in serving as an officer or on a committee. Please complete the following questionnaire and return by October 31, 2016 to Lisa Acosta, Nominations Committee Chairman, email: [lisa.acosta@comalisd.org](mailto:lisa.acosta@comalisd.org)

*Please Print Clearly or Type Form*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / Zip: \_\_\_\_\_

District/College/University/ESC: \_\_\_\_\_

Current Job Position (District/College/University/ESC): \_\_\_\_\_

☐ Elementary ☐ Secondary ☐ Administrative ☐ Higher Education ☐ Education Service Center (ESC)

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

Fax #: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

Work Email: \_\_\_\_\_ Home Email: \_\_\_\_\_

Number of Years TESA Member: \_\_\_\_\_ CEOP: Yes / No \_\_\_\_\_

I would prefer to be contacted or receive information at ☐ Home address ☐ Work address

I would like to serve TESA because:

I would bring the following expertise to TESA:

Favorite Quote:

I would be interested in serving:

☐ On a Committee (specify) \_\_\_\_\_

☐ As a Committee Chairman (specify) \_\_\_\_\_

☐ As an Elected Officer (specify) \_\_\_\_\_

Page 1 of 3





# Volunteering for TESA

## TESA Events Attended

Number Date

Please enter the **number of events** attended and the **date of the most recent**

Area Workshop

\_\_\_\_\_

Summer Work Conference

\_\_\_\_\_

Fall Work Conference

\_\_\_\_\_

## Local Association Office / Committee Served

Year

Committee Name

Year

Committee Name

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TESA Committee(s) Served

Year

Committee Name

Year

Committee Name

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TESA Committee(s) Chaired

Year

Position Held

Year

Committee Name

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TESA Office(s) Held – Elected and Appointed

Year

Position Held

Year

Position Held

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## NAEOP Office(s) Held and Committee(s) Chaired and/or Served

Year

Position Held

Year

Position Held

\_\_\_\_\_  
\_\_\_\_\_

## Staff Training for Effective Management (STEM)

Yes / No

Yes / No

Training Started?

\_\_\_\_\_

Completed?

\_\_\_\_\_



# Volunteering for TESA

## TRAVEL INFORMATION

Once elected and traveling for TESA would you most likely drive or fly? \_\_\_\_\_

If flying, which airport is most acceptable to you? \_\_\_\_\_

## Supervisors

Superintendent/President/Chancellor/ESC Director: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Additional Supervisor: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please complete and forward the entire form no later than October 31, 2016 to:

Lisa Acosta

Member-at-Large, Nominations

[lisa.acosta@comalisd.org](mailto:lisa.acosta@comalisd.org)

*“The most difficult thing is the decision to act,  
the rest is merely tenacity.”*

~ Amelia Earhart





## Texas Educational Support Staff Association, Inc.

### Assisting TESA in 2017-2018

TESA needs members who are enthusiastic about the Association and are willing to give of their time and talents by helping behind the scenes. Let us know what you would like to do by completing the following information below and returning to Lisa Acosta, Nominations Committee Chairman (contact information below).

***Please Print Clearly or Type Form***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

District/College/University/ESC: \_\_\_\_\_

Current Job Position (District/College/University/ESC): \_\_\_\_\_

☐ Elementary ☐ Secondary ☐ Administrative ☐ Higher Education ☐ Education Service Center (ESC)

Home Phone: (     ) \_\_\_\_\_ Work Phone: (     ) \_\_\_\_\_

Fax #: (     ) \_\_\_\_\_ Cell Phone: (     ) \_\_\_\_\_

Work Email: \_\_\_\_\_ Home Email: \_\_\_\_\_

Number of Years TESA Member: \_\_\_\_\_ CEOP: Yes / No \_\_\_\_\_

I would prefer to be contacted or receive information at: ☐ Home address ☐ Work address

Tell us where your talents lie and how/where you would like to assist TESA: creating flyers/forms, presenting a session at SWC, facilitator at SWC, making phone calls, sending emails/letters, other areas

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Please complete and forward to:

Lisa Acosta

Member-at-Large, Nominations

[lisa.acosta@comalisd.org](mailto:lisa.acosta@comalisd.org)



# Thank You



My dear TESA friends – and the great Rio Grande Valley Educational Support Staff Association (VESA),

Where do I begin? I am touched beyond words!

There can never be enough said to adequately thank you, my VESA friends, for the beautiful TESA President's reception you held for me on June 24, 2016, in Austin. Many conference participants commented on your great ideas for the reception and how "unique" it was. I was humbled by all the TESA members who took time to attend the reception, congratulate me and offer words of support and encouragement.

Recognition of three extra special individuals must be made. First, along with my TESA and VESA families, I must include my godson, Dante Muñoz – more like a son to me. That he took the time off from work, to attend both my installation and reception, made the night even more exceptional for me. Next, I give deepest thanks to Ofelia Barron, Donna ISD, for spear-heading the TESA President's Reception committee. I know she went through some stressful times, since she was also the Summer Work Conference (SWC) Social Chair. With Ofelia's leadership and the **teamwork** by so many, it was a great success and will always be so memorable for me. Thirdly, I must extend a heartfelt gratitude to my boss, Rebecca Castañeda-DeHoyos. Along with her family, she not only took time from her busy schedule to drive to Austin to attend my Installation, but also assisted with my reception in Austin.

As if the reception in Austin had not been enough – on September 15, 2016, the Donna VESA members held a special event in my honor at our District. What I was told would be a "social," was to be a wonderful sit-down dinner! Along with our Donna VESA members, many other VESA members from various districts also were in attendance, plus Fernando Castillo, Superintendent for Donna ISD and Donna ISD administration, as well as Dr. Marla M. Guerra, Superintendent for South Texas ISD and more dear and close friends. I extend another huge "thank you" to Briones Catering from Donna, TX, who sponsored and served the dinner. A great time was had by all.

VESA and TESA will always hold a special place in my heart. Your support and thoughtfulness is a gift that I will always treasure. I ask for your continued support and prayers during the year. Due to budget cuts, it may be a tough year within TESA, but I know in my heart that we will continue moving forward and be **"A Winning Team."**

I would like to thank you for the prayers and gifts as they are very much appreciated. It is amazing how two words, "thank you," can mean so much, yet sound far too small for all of your support and cooperation. But it is my most sincere, enormous and eternal gratitude that I extend to you for the love and support that everyone has shown me.

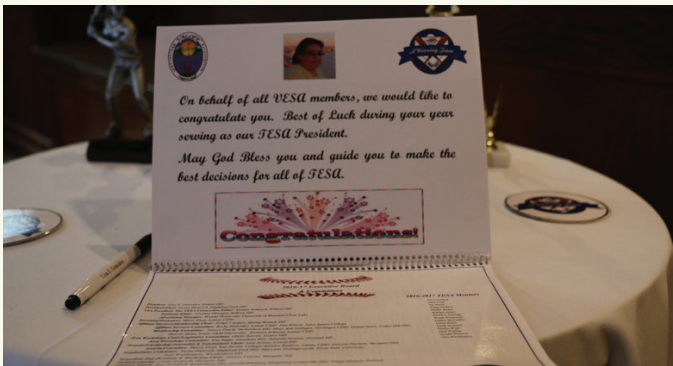
I ask for God's blessings on each of you and your families!

*Lisa*





# Thank You





# 2016 Summer Work Conference







## Texas Educational Support Staff Association, Inc.

### STEM Calendar



<u>Date</u>	<u>Session</u>	<u>Host</u>
November 8, 2016	Profile For Success	UHCL
November 8, 2016	Professional Growth Plan	Garland ISD
November 12, 2016	Time Management (AM)	Mesquite ISD
November 12, 2016	Stress Management (PM)	Mesquite ISD
December 8, 2016	Leadership Trng. & Team Building	Garland ISD
January 10, 2017	Assertiveness Training	Mesquite ISD
January 28, 2017	Assisting Difficult People	Mesquite ISD
January 31, 2017	Assisting Difficult People	UHCL
February 21, 2017	Leadership & Team Building (AM)	UHCL
February 21, 2017	Assertiveness Training (PM)	UHCL
February 25, 2017	Managing Change	Lamar CISD
February 28, 2017	Rules for Spelling & Proofreading	Mesquite ISD
March 2, 2017	Telephone Skills	Garland ISD
March 14, 2017	Managing Change	UHCL
March 25, 2017	Business Grammar/Letter Writing	Garland ISD
April 4, 2017	Time Management (AM)	UHCL
April 4, 2017	Customer Service (PM)	UHCL
April 4, 2017	Dialogue of Diversity	Mesquite ISD
May 2, 2017	Effective Office Practices	UHCL

### Host Contacts

Marisela Maldonado  
University of Houston-Clear Lake  
Ph.: 281.283.3309  
E.: maldonado@uhcl.edu

Debbie Faires, CEOP  
Mesquite ISD  
Ph.: 972.882.7321  
E.: dfaires@mesquiteisd.org

Juliana Holmes, CEOP  
Garland ISD  
Ph.: 972.494.8201  
E.: jholmes@garlandisd.net

Betsy Krevosky  
Lamar CISD  
Ph.: 832.223.0158  
E.: bkrevosky@lcisd.org

### STEM Committee

Darcy Blackstock, CEOP  
STEM Chairman  
Channelview ISD  
[darcy.blackstock@cvisd.org](mailto:darcy.blackstock@cvisd.org)

Yvonne Smeltzer, CEOP  
Area I Coordinator (North)  
Mesquite ISD  
[nsmeltzer@mesquiteisd.org](mailto:nsmeltzer@mesquiteisd.org)

Eva Zamora, CEOP  
Area II Coordinator (South)  
Lamar CISD  
[ezamora@lcisd.org](mailto:ezamora@lcisd.org)

Melissa Davis, CEOP  
TESA Central Office  
Ph.: 512.528.0046  
E.: info@tesatexas.org



# Awards/Scholarship/Journalist Committee

## Texas Educational Support Staff Association, Inc.

### TESA is looking for YOU!

TESA offers several opportunities for TESA Members, Administrators and children/grandchildren of TESA Members to receive scholarships and/or awards. In addition, it also offers **YOUR** association opportunities to shine with your Newsletters, Yearbooks and submission of Spirit items.



#### Nelda Van Dyke Award

##### 3 Year TESA Member

- Current TESA member (3) consecutive years
- Employed in an educational school system (5) year minimum.
- Other Criteria: professional activity, education, workshop participation and community involvement.

### Scholarships



#### Lorene Roby Rogers Memorial Scholarship

Scholarship is for any TESA member, i.e., secretary, clerical or instructional assistant to help continue their education.



#### Dr. Michael Zolkoski Technology Scholarship

Scholarship is for TESA members who would like to take computer enrichment classes.



#### Founders Scholarship

Scholarship is for children, grandchildren and great-grandchildren of active TESA members. Recipients must be graduating high school seniors.

### Awards



#### Newsletter

##### Current Affiliates

- Newsletter of the Year Award
  - Open to all current affiliates
- Yearbook Award
  - Open to all current affiliates
- Spirit Award
  - Open to all current affiliates



### Administrator of the Year Award

#### Administrator from Current Affiliate

- Candidate must be employed as an educational administrator in the state of Texas (5) year minimum.
- Member of the state professional association which represents his/her administrative position.



If you have any questions, please contact any of the committee members listed below or visit the TESA website at [www.tesatexas.org](http://www.tesatexas.org) click on members tab, then forms, for the appropriate forms, guidelines and eligibility.

Lisa Acosta,  
Comal ISD  
[lisa.acosta@comalisd.org](mailto:lisa.acosta@comalisd.org)

Sherry Gray,  
San Jacinto College  
[sherry.gray@sjcd.edu](mailto:sherry.gray@sjcd.edu)



Kendra Ramirez,  
Lamar CISD  
[keramirez@lcisd.org](mailto:keramirez@lcisd.org)

Deloria Harmon,  
Mesquite ISD  
[dharon@mesquiteisd.org](mailto:dharon@mesquiteisd.org)

Awards/Scholarship/Journalist Committee





# Cancer: Will it happen to you?

by Denise B. Cazes, M.A., LWMC



Denise B. Cazes  
University of Houston-  
Clear Lake

**October is Breast Cancer Awareness Month** and women have about a 1 in 9 chance of getting breast cancer during their lifetime!

Statistics reveal that 1,500 people die every day from some type of cancer. Did you know

that 1 out of 3 people will get cancer at some point during their lifetime? According to the research, men have a 1 in 2 chance and women have a 1 in 3 chance of getting cancer at some point. These scary statistics are all too familiar as most of us have lost friends or relatives to cancer. Will we be next?

What exactly is cancer? It is a group of diseases characterized by uncontrolled growth and spread of abnormal cells. We all have abnormal cells in our bodies and different factors can trigger growth of these cells into a cancerous tumor. The growth of malfunctioning cells can be due to external factors otherwise known as behavioral or lifestyle choices such as tobacco or alcohol use; poor diet; lack of exercise, and being overweight – as well as exposure to chemicals and infectious organisms. Internal factors like inherited genetic defects, hormones, and immune conditions can also cause the malfunction.

Cancer is the second leading cause of death in the United States. Just 20-30 years ago, cancer was almost always a death sentence, but fortunately, cancer treatments have improved dramatically. According to the CDC, the survival rate has increased from 50% to 65% at the five-year mark for most cancers. Rates of occurrence have gone down, but not enough. As such, we need to do all that we can to **reduce our risk of cancer – and contrary to what many**

**think, there is a lot that we can do!**

### Take charge of your health!

More than one third of the deaths from cancer are related to diet, physical inactivity and being overweight, so we must look at what we are doing or not doing right now to see what our future holds. While genetic factors and family history are beyond our control, **there are other ways that we can be proactive.** So take charge by understanding that we might be at risk due to lifestyle choices and then choose to make the necessary changes.

### Regular screenings are of vital importance.

Early detection is critical to successful treatment so get regular check-ups and age appropriate testing to detect changes. Pay attention to your body, watch for changes and know the warning signs of cancer.

### Adopt a cancer prevention lifestyle.

Ultimately, making better lifestyle choices can reduce your risk of getting cancer. Your diet is a good starting point. Studies show that nutrients like vitamins and minerals, phytochemicals, Omega-3 fats and other antioxidants found in foods protect DNA from being damaged. These beneficial nutrients are found in fruits, vegetables and whole grain products: foods that aren't staples in our diet but should be. Lay off the fast food, processed food, candy and soft drinks as well as high-fat dairy and fatty meats. The old recommendation of 5-A-Day has been upped to NINE a day: five servings of veggies and four of fruit. Studies show that nutrients in food protect better than supplements so make the commitment to **eating** better.

Tobacco and excessive alcohol consumption contribute to the development of lung, liver, esophageal and pancreatic cancers: Cancers with very low survival rates. Lung cancer is the leading cause of cancer deaths in the US according to the CDC and 18 percent of

those who get lung cancer each year do not even smoke. Second-hand smoke is a growing problem and the new "E-Cigs", contrary to popular belief, are not safer.

### Exercise also plays a key role in cancer prevention.

Active people have a 30 percent lower cancer rate. Being overweight increases your risk of cancer so if you combine exercise and a healthy diet you will prevent weight gain and reduce the risk of cancer. In order to maintain a healthy body mass index (BMI) of 19-24, you need to try to meet the current recommendation for exercise, which is 30-60 minutes a day most days of the week. Dr. Anne McTiernan, lead researcher at the Fred Hutchinson Cancer Research Center, found that women who were engaging in moderate exercise like very brisk walking five days a week reduced their breast cancer risk by 18 percent. More vigorous exercise, reduced it even more. She stated that it was especially important for older (post-menopausal women) to start exercising because they are most at risk for breast cancer. I know you're all busy and don't have time to exercise but do you have time to be sick?

### Where there's a will, there's a way. Eat better and get moving!

One Body: One Choice.

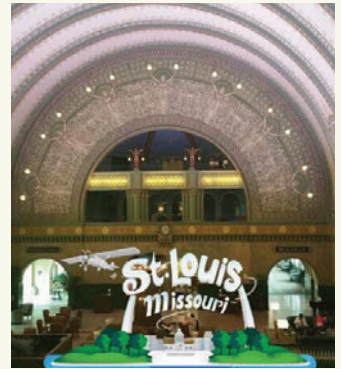
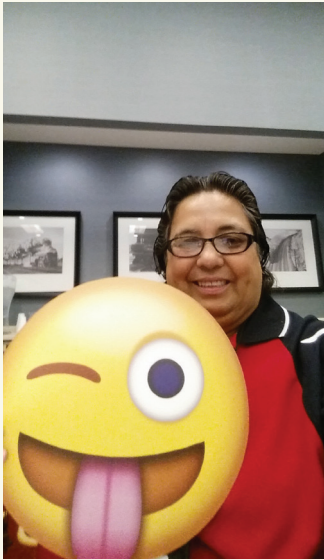
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Denise B. Cazes, M.A., LWMC  
cazes@uhcl.edu

Program Director  
Fitness and Human Performance Program  
Department of Clinical Health and Applied Sciences  
School of Health and Human Sciences,  
University of Houston-Clear Lake



# 2016 NAEOP Conference





## THE NATIONAL ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS

### *Learn*

#### Membership Benefits:

- ◆ NAEOP is the only professional association for educational office professionals
- ◆ Networking opportunities with members from all over the country
- ◆ Quarterly NES Connector magazine
- ◆ The annual conference is a wonderful learning experience with a vast choice of great workshops
- ◆ A yearly institute is held in different parts of the country
- ◆ Webinars available through the NAEOP website
- ◆ Scholarships available for members, member dependents, students and special needs students
- ◆ Eligible for the Olive T. Ritchie Educational Office Professional of the Year Award
- ◆ Nominate an individual for the Educational Administrator of the Year Award

### *Inspire*

#### Professional Standards Program:

- ◆ Enhance your professional competencies and earn one or more Professional Standards Program (PSP) Certificates, which are earned based on your education, experience, and professional activity
- ◆ In some locations there are financial benefits for holding one or more PSP Certificates

### *Lead*

#### Recruiting Incentives:

- ◆ Recognition at the annual conference in Greenville, SC, for:
  - ◇ Top three highest member recruiters
  - ◇ Top three highest Council Chairman recruiters
  - ◇ Top three highest NAEOP Board Member recruiters

For more information on becoming a member of the National Association of Educational Office Professionals

- ◆ Check out our website—[www.naeop.org](http://www.naeop.org)
- ◆ Find us on Twitter (@NAEOP), Facebook ([facebook.com/NAEOP](https://www.facebook.com/NAEOP)) and Pinterest (NAEOP)
- ◆ E-mail Susan Belliston, CEOE, NAEOP Vice President, [belsusan@cassiaschools.org](mailto:belsusan@cassiaschools.org)
- ◆ Check out the Electronic New Member Packet at:

[http://prezi.com/byhgwuiiapcl/?utm\\_campaign=share&utm\\_medium=copy](http://prezi.com/byhgwuiiapcl/?utm_campaign=share&utm_medium=copy)

## *“Learn, Inspire, Lead”*



## National Association of Educational Office Professionals Membership Form

Membership Application Continuous Membership (12 full months)

### Membership Type:

- ☐ Active - \$50 New Membership  
☐ Active - \$50 Renewal Membership- Membership Number: \_\_\_\_\_  
☐ Retired - \$30      ☐ Associate - \$50      ☐ Institutional - \$85      ☐ Corporate - \$60  
☐ Retired - \$50 Renew membership at Active Fee

### Magazine Only Subscription:

- ☐ Magazine Annual Subscription - \$40

- All fees must be paid in US Dollars.
- Outside of US special postage and handling charges apply. Please add an additional \$15.
- Active membership fees include 4 online issues of the association magazine.  
If you wish to receive all 4 issues in print, you will need to request an annual magazine subscription in addition to your annual membership.
- Dues are not deductible as a charitable contribution for income tax purposes.

### Membership Information:

- ☐ Administrative      ☐ High School/Career & Technical Education      ☐ Retired  
☐ Education Partners      ☐ Higher Education      ☐ Other: \_\_\_\_\_  
☐ Elementary      ☐ Middle School/Junior High

Name:			
Home Address:	City:	State:	Zip:
Home Phone:	Office Phone:	Ext.:	
Fax:	Email:		
Office Building:	Position:		
Office Address:			
City:	State:	Zip:	

### For Informational Purposes Only:

Age group:	<input type="checkbox"/> 20-30	<input type="checkbox"/> 31-40	<input type="checkbox"/> 41-50	<input type="checkbox"/> 51-60	<input type="checkbox"/> 61+	<input type="checkbox"/> Prefer not to answer
Recruited by (Name):						
How did you hear about NAEOP? <input type="checkbox"/> Colleague <input type="checkbox"/> Sponsor/Vendor <input type="checkbox"/> Employer/Administrator						
<input type="checkbox"/> Website <input type="checkbox"/> NES Connector <input type="checkbox"/> NAEOP Event						
I would like to receive information on NAEOP Sampling Programs:						<input type="checkbox"/> Yes <input type="checkbox"/> No

### Payment:

Method of Payment: <input type="checkbox"/> Check      (*\$5.00 Convenience fee for all credit/debit cards)	
<input type="checkbox"/> MasterCard* <input type="checkbox"/> Visa* <input type="checkbox"/> Discover* <input type="checkbox"/> American Express*	
Cardholder's Name:	
Billing address for card:	
Card Number:	Expiration Date:
Signature:	Security Code:

Mail or Fax completed form to:  
NAEOP Attn: Membership  
1841 South Eisenhower Court  
Wichita, KS 67209  
Fax: 316-942-7100







## TESA AREA WORKSHOPS



### Become part of TESA's "Winning Team"

#### Schedule An Area Workshop in Your Area!

A one-day Area Workshop is an excellent way to offer professional growth, network with others in Education, raise awareness and funds for your local affiliate, and promote your area of Texas.

We encourage you, to host an Area Workshop:

**TESA Will advertise your workshop by:**

- ⇒ TESA Connection Magazine
- ⇒ Posting on the TESA Calendar
- ⇒ Posting on the TESA Website
- ⇒ Promoting at other Area Workshops



**Area Workshop Committee will help you by:**

- ⇒ Attending your workshop and promoting it in their area
- ⇒ Facilitating sessions
- ⇒ Presenting sessions
- ⇒ Being available for anything you might need

**If you want to be part of the Winning Team and are interested in hosting a TESA Area Workshop, you may contact:**

**Ofelia Barron, Chairman**  
Donna ISD  
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or Committee Members:

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# Affiliates in Action



## University of Houston-Clear Lake (UHCL) – UHCL Educational Support Association (ESA)

Article contributions by Nicole Lenderman and Wanda Honeycutt

On August 31, 2016, UHCL-ESA held the initial General Membership Meeting for fall 2016. We are pleased to announce record numbers in attendance, as compared to general meetings in the past three years, and with some of them joining for the first time! Way to go ESA members for great recruiting. With the post-SWC “enthusiasm” and the 2016-17 TESA logo featuring “team work” – these seem to already be catching on with UHCL-ESA!!

Training and Professional Development –

**ESA will again this year host a series of TESA STEM classes.** A list for fall 2016 classes is shown below; however, a complete class calendar through May 2017 is available on the TESA website. Classes are open to everyone: Educational Support personnel, UHCL and surrounding schools/school districts, as well as any interested professional staff. Certification is available to TESA members

who complete the full 60 class-room hours and meet all requirement. Please consult the TESA website, [www.tesatexas.org](http://www.tesatexas.org) and visit the STEM tab for all STEM class dates across the state, about certification, etc. To contact UHCL ESA for a class registration form, or other classes at UHCL, contact [maldonado@uhcl.edu](mailto:maldonado@uhcl.edu) or [lenderman@uhcl.edu](mailto:lenderman@uhcl.edu).

**Membership drive to continue for 2016-17** – Join now as UHCL staff members must be a currently paid ESA member to attend the ESA Bosses Day Luncheon (see details below). Each paid member may bring their supervisor.

### Other Events –

**September 13 – First STEM class:** Business Grammar and Letter Writing. Registration forms distributed and available. For any class registration form, UHCL e-mail contacts are listed above under Training and Professional Development.

**September 14 – Planning meeting to complete details for the Bosses Lunch.** Those volunteering, please contact [Lenderman@uhcl.edu](mailto:Lenderman@uhcl.edu)

**October 6 – Boss’s Day Luncheon will be held in the Forest Room, 11:00 a.m. - 1:00 p.m. This event will feature great food, door prizes, awesome speakers, and the announcement of “UHCL Boss of the Year!”** Thanks to everyone who is participating on decorating and food/theme committees – and your fantastic team effort! **Don’t forget to nominate your boss!**

**Future events – To be Announced:** To include planning for fundraising and contacts to receive donations. Don’t forget, through fund-raising ESA offers stipends to members for professional development classes, courses, and some related travel. Attend the general meetings for great things in store **with your ESA** this year!

### **STEM classes at UHCL Fall 2016 – Everyone Invited!**

Tue	Nov 08	8:30 a.m. - 3:30 p.m.	Profile for Success
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Contact [Maldonado@uhcl.edu](mailto:Maldonado@uhcl.edu) for a registration form and a list of the classes beginning January 2017.



## HARLINGEN EDUCATIONAL SUPPORT ASSOCIATION (HESA)

The HESA 2017 Installation of officers was held on Cinco de Mayo 2016 at Big John's Bar-B-Que and Catering in Harlingen. The installation was executed by Carol Saenz, installing the following new officers for 2016-2017: President, Gaby Borquez; Vice-President, Diana Sanchez; Secretary, Diana Dominguez; and Treasurer, Benny Perez. Not pictured, Parliamentarian, Anita Carpio and Historian, Sem Vargas.

Other recent HESA events include celebration of our Bosses' Night, held in June 2016. We are also proud to announce that three HESA members attained their CEOP during TESA's 2016 Summer Conference. Congratulations to Carol Saenz, Gaby Borquez and MaryAnn Gallegos, seen here in their blue caps and gowns!



HESA held its first affiliate meeting for 2016-17 on September 1, 2016. The excitement was encouraging as we had eight first-timers to attend a HESA meeting, and we are anticipating more to come in the next couple of months. Guest speaker, Maru DelaPaz, presented an informative session about Neighbors Emergency Center. Each member also received a "Welcome to HESA" tote bag filled with a variety of "goodies." Members were encouraged to get involved in committees and were informed of all that HESA and TESA have to offer. We are expecting a great year for HESA with wonderful memories to be made. TEAM HESA.....A WINNING TEAM!





Take Me Out To The  
SWC 2017!

Come  to TESA

Join us at Omni Austin Southpark for the  
2017 TESA Summer Work Conference  
June 21—24, 2017

Catch The Spirit!



Home Run Hitters

STEM Classes

All Inclusive Rate of \$ 230

Hotel Rate of \$ 112/night

Grand Slam Breakout Sessions

Brunch

Banquet/Installation



Melissa Rodriguez, SWC Chair  
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