

VOLUME LXV, NUMBER 1 - FALL 2014

the TESA CONNECTION

THE OFFICIAL PUBLICATION OF THE TEXAS EDUCATIONAL SUPPORT STAFF ASSOCIATION, INC.



President's Message



Can you believe another year has passed and we're starting the 2014-2015 school year? Where does all the time go?

It is truly an honor and a blessing to be the 2014-2015 TESA President. President-Elect Dianne Lemons, the TESA Executive Board, and I look forward to another great year and have already been hard at work. The STEM Committee is scheduling classes to continue your professional development and consultant training in the spring (watch for more information) and the Summer Work Conference committee is getting the creative ideas flowing for the 2015 conference. But your help is still needed! So please send your membership dues; sign up your affiliate for another year; consider holding an area workshop in your area, and please submit those nominations forms for the upcoming ballot.

If you have not had the opportunity to visit the new TESA website, I encourage you to go to www.tesatexas.org and check out the new design. The site is full of information to help you pay your membership dues, schedule a STEM class, or plan Affiliate services, workshops or a photo gallery – and much more! Have fun exploring!

My logo and theme for this year is from my love for books and reading. The words "Dream, Challenge, and Achieve" are words that come to mind when reading and learning. Whenever I pick up a book or magazine, I can Dream of new places to go, mysteries to solve, crafts to make, and even a new recipe to try. I've learned that to grow personally and professionally, I need to Challenge myself to take that step into something I haven't tried before. I can Achieve the goals I set for myself by traveling to places I only dreamed about, solving the mystery the author so carefully laid out, making something with my own hands after reading the instructions, and especially watching something different and have my family and friends enjoy it.

The color of the books in my logo represent the favorite colors of my four grandchildren, except for the two-year-old who hasn't decided on his favorite color – and for him I chose his birthstone color. And yes, they have inherited my love for books and reading. I started reading to them when they were just babies -- a time to hold, cuddle and tell a story with "Grandma." And of course the TESA star is in my logo! I proudly wear my TESA pin; and when asked, I always tell everyone about TESA and what our organization stands for. A special thank you to TESA member Shirley Haswell and to the UHCL Science and Computer Engineering (SCE) Web Developer Azalea Boehm for the logo design, it's awesome!

Please read the minutes from TESA's June 2014 Business Meeting for motions the membership approved to the Bylaws. I encourage you to contact the TESA Board members or me if you have any questions or suggestions. We're here to serve you.

And remember to Dream, Challenge, and Achieve the goals you set for yourself.

Have a great year!



Letter from the Editor & Table of Contents

From the Editor

Greetings TESA Members – and welcome to the fall issue of the *TESA Connection*!

Back in June 2014, just having been installed as the TESA 1st Vice-President (Editor of the *TESA Connection*), I wasn't sure what my job would fully entail. But I thought, "Okay, I have until August first before I take office." Boy was I wrong! This office starts right after conference – and immediately I was gathering information for the first issue of the *TESA Connection*. And by the way, this is also the issue that is submitted for competition to the National Association of Educational Office Professionals (NAEOP).

The *TESA Connection* team – Lisa Gonzalez, Editor; Ruth Lyday, Assistant Editor; and Wanda Honeycutt, Advertising Manager, hit the

ground running in early July. Our goal this year is to provide our members with four issues of the *TESA Connection* that are filled with articles and information that are beneficial, significant, encouraging, and developmental. To accomplish this monumental goal, we need your help. We encourage you, as TESA members and TESA Affiliates, to submit feature articles, reports of personal interest, advertisements, etc. As you help us achieve this task, you will also "showcase" your association throughout the state, creating a win-win opportunity for you and TESA.

President McFadden's theme is Dream, Challenge, Achieve, emphasizing her love of books and reading. So by July, as our team made plans to enhance the *TESA Connection*, we resolved to **dream** big with ideas to enhance the *TESA Con-*

nection; to accept the **challenge** to provide the best magazine possible for our members to enjoy; and to **achieve** that which we set for the year.

Recognizing all who work "behind the scene," we thank those who have helped make this first issue possible. Whether it was sharing an idea, proofreading, providing valuable information, submitting an ad, etc., many have been instrumental.

The *TESA Connection* team is here to serve our members and welcome you to share your thoughts with us. [Challenge yourself to achieve your dreams through books!](#)

Lisa



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TESA 2014-15 Committees



TESA Connection (l to r): Lisa Gonzalez and Wanda Honeycutt (Not pictured: Ruth Lyday)



Membership Committee (l to r): Ernestina (Tina) Martinez, Lynn Andrews, Marie Enax, Donna Sears (Not pictured: Nilda Piñeda and Bertha Rodriguez)



Advisory Committee (l to r): Wendy Klentzman, Jana Worthington, Gerald Wharton & Debbie Wade



Affiliates Committee (l to r): Patty Garcia and Sherry Gray (Not pictured: Patricia Shulz)



Area Workshop Committee (l to r): Maria Campos, Bonnie Tomczyk and Darla Hernandez



Awards / Scholarships / Journalist Committee (l to r): Donna Cubstead, Mary Ann Gallegos and Deana Ross



Nominations Committee (l to r): Dianne Lemons, Teena Hancock, Gerald Wharton, Debbie Wade



STEM Committee (l to r): Darcy Blackstock and Sandra Curry (Not pictured: Debbie Faires)



Summer Work Conference Committee (top row l to r): Barbara Johnson and Ofelia Barron; (bottom row l to r): Jennifer Baggett and Kay Riggs

Dates to Remember

OCTOBER - 2014

| | |
|----|-----------------------------------|
| 13 | TESA Office Closed (Columbus Day) |
|----|-----------------------------------|

NOVEMBER - 2014

| | |
|-------|--|
| 15 | NAEOP Affiliate Newsletter Deadline |
| 20 | The TESA Connection (Winter Issue) Deadline |
| 24-28 | Office Closed (Thanksgiving Holiday) |

DECEMBER - 2014

| | |
|-------|---|
| 22-31 | TESA Office Closed (Christmas Holidays) |
|-------|---|

JANUARY - 2015

| | |
|-----|---|
| 1-2 | TESA Office Closed (New Year's Holiday) |
| 19 | TESA Office Closed (Martin Luther King Day) |
| 20 | NES Connector Deadline |
| 30 | The TESA Connection (Spring Issue) Deadline |

FEBRUARY - 2015

| | |
|----|--|
| 15 | Online Voting Begins |
| 15 | NAEOP Affiliate Newsletter Deadline |
| 16 | TESA Office Closed (President's Day) |
| 25 | Deadline for submission of Awards & Scholarships |

MARCH - 2015

| | |
|-------|-----------------------------------|
| 15 | Online Voting Ends |
| 16-20 | TESA Office Closed (Spring Break) |

APRIL - 2015

| | |
|----|--|
| 3 | TESA Office Closed (Good Friday Easter Holiday) |
| 10 | NES Connector Deadline |

MAY - 2015

| | |
|----|---|
| 8 | Committee Reports due to Chairman |
| 15 | Summer Executive Board Reports Due |
| 15 | NAEOP Affiliate Newsletter Deadline |
| 25 | TESA Office Closed (Memorial Day) |
| 30 | The TESA Connection (Summer Issue) Deadline |

JUNE - 2015

| | |
|-------|--|
| 16-20 | TESA Summer Work Conference – Austin, TX |
|-------|--|

JULY - 2015

| | |
|-------|---------------------------------------|
| 4 | TESA Office Closed (July 4th Holiday) |
| 22-25 | NAEOP Annual Conference – Buffalo, NY |

Purpose Statement

We the members of the Texas Educational Support Staff Association, Inc., hold that the primary purpose of the educational support staff association is to assist, as a team member, in developing citizens who will safeguard, strengthen, and improve America. The TESA Connection is published four times a year – fall, winter, spring and summer. Membership in TESA entitles the individual to an annual subscription to the TESA Connection magazine, circulation approximately 1,200. Subscription rates for libraries and nonmembers is \$10 per year. Send requests for subscriptions to: TESA Central Office, 1460 E. Whitestone Blvd., Suite 175, Cedar Park, TX 78613.

Please send information for the Winter Edition to:

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Dream, Challenge, Achieve

by Maricela Valdez



Maricela Valdez
Director of Testing & Evaluation,
Donna ISD

I can honestly say I was a well-traveled child as I rode in the back of our family truck every summer from state to state, working the fields as a migrant. It was during these prolonged days of travel that I immersed myself in

reading as a way of making time go by. Reading took me into a fantasy world where I could dream the big dreams – dreams about what it would be to live a different life; what life would be like if I didn't have to work in the fields; or if I could register for school on the first day like everyone else! Throughout my high school years I immersed myself in sports, another way of forgetting the migrant life I lived. During my freshman year in high school, our track team made it to the regionals. A week before the event, I had humbly approached my mom, asking her if I could have \$10 to take with me. As I entered our kitchen that morning to hug my mom, I recall she took my hand where she gently placed three quarters. She softly whispered that was all she had. Years later I realized the big sacrifice my mom had made that day for me. You see, my mom worked her entire life in a factory with no air conditioning, where temperatures reached over 100 degrees. She always appreciated a soft drink as a way of cooling down during her short 20-minute lunch break. But on that day, my mom gave up her soft drink so I could have those three quarters – something so small that later became so significant in my life. My father earned a fifth-grade education and my mom, a third-grade education; and I lost both my beloved parents while still in high school. My father died in March and my mother succumbed to cancer in December of the same year. From them I learned about simplicity; hard work; importance of family; character, and most importantly, resilience.

The next ten years of my life were spent working at H.E.B. Grocery Company (H.E.B.). Along the way, I obtained my high school diploma and my college degree. It was the final semester in college and during final exams, I had no gas and no money to get to school to take my last exam that would earn my degree. I frantically collected all empty soda bottles in the yard and sold them at the neighborhood market down the street. I got \$2.30 for the bottles and that got the gas to get to school to take my final to graduate from college. At age 28, I parted with H.E.B., leaving the company where I learned accountability and creativity to produce results.

Also at age 28, I launched my career in teaching. The children in my classroom endorsed me with love, excitement, eagerness, and passion to learn. The next ten years of my life were committed to educating children and instilling a love for reading. Along the way I married my high school sweetheart and later gave birth to twins. Children have a way of igniting a powerful maternal instinct. Seeing my own children, I knew I wanted a better life for them – so I enlisted back in school. I earned my Master's Degree and Principal Certification while my twins were still in Kinder. Looking back, many times after coming home from night classes, I would kneel beside their beds as they slept for the night. It was there I would quietly cry because I missed our nightly routine of reading, praying, and sharing a story or two of our day. But as I would wipe away the tears to focus on where I would be, my resilience would kick in!

Focus and resilience paid off as I next became a campus principal, the position I held for ten years. As principal, I impressed in my staff the values not only of hard work and of family; but to be accountable, to produce results, and to be resilient – all traits that I cultivated in my life and what has molded me who I am today. It was also a way of expelling challenges for the children in our school that were under my care.

It was in the spring of 2012, while sitting in my backyard, I reminisced about my life. In the background I could hear the leaves of the cottonwood trees as they rustled with the wind. My childhood dream beckoned me that I still was not done with my life, that I still had horizons left unexplored. I pondered about the sacrifices my parents had rendered for me and I thought about what legacy I wanted to leave my children. It wasn't about money, or prestige, or a title but rather about achieving the most distant dream. So in the fall of 2012, I enrolled back at the university in the doctoral program. At the time of this writing I am in my last year of the program and looking forward to this final journey in my life.

As you stroll into my modest home today, the focus of my living room is a picture of a field in Hardin, Montana. It keeps me grounded on the challenges I sustained. It also refreshes me daily of my beloved parents and the life I lived so I never fail to remember where I came from or where my roots began. Above the picture is a shelf with antique glass soda bottles as an acknowledgement of my challenge the day I sold bottles to get to school. To the side is a picture of my parents and deliberately taped behind are three quarters as a token of the sacrifice my mom made for me. As I walk out of my home every morning, it is still with a yearning desire to transform the lives of youth. I set the example with my own life; as a young Hispanic female migrant child, I believed in a dream. I stood up to the challenges of life and I achieved what I set out to accomplish! I intend to share this dream and to make it possible for all those whose paths I cross in my lifetime.



Fun Times at the TESA Board Retreat

by Dianne Lemons, President-Elect



Front left to right: Teena Hancock, Gerald Wharton, Dianne Lemons; Standing left to right: Patti Walling, Debbie McFadden, Deana Ross, Sherry Gray, Bonnie Tomczyk, Lisa Gonzalez, Sandra Curry and Marie Enax

When you're voted in to serve on the TESA board, you sometimes have no idea what you are getting into. You just know what TESA stands for and you want to serve in a professional organization. You are hesitant to attend the board retreat, not knowing why you've been asked to come. You certainly don't know your roommate well enough to want to share a room with her. You also don't understand why you need six hours of leadership training, however, for the most part you're excited to be part of the team. When you arrive at the hotel, you notice there is a lot of hugging going on as if you were at a family reunion. The friendly greetings you observe help calm you as you think to yourself, "this won't be so bad." You grab your things and you and your roomie are off to your room not knowing what to expect. You finally start getting a little more comfortable and relaxed as you meet everyone to go out to eat as a team. You meet the team in the lobby and carpool to dinner. During the dinner you find that the team is coming together and becoming acquainted.

After dinner it's back to the hotel to start the first learning session. The president-elect, Dianne Lemons, stands and informs the crowd that she will be discussing attitudes, then proceeds to ask us if our attitudes are worth catching. She starts explaining how, as board members, we are held to a different

standard. She pointed out that people will look up to us and watch how we handle ourselves at board meetings, conferences, STEM classes and area workshops that we might attend. She then goes on to explain that we should never use a sentence that is left hanging where the word 'stupid' can be added to the end because it might offend some of the other members. "What? I have to watch how I end my sentences too," you begin to ask yourself. In the morning she tells you that each person will be given group projects to work on in teams, but explains that Pictionary will be played

first. You ask yourself, "where did these ladies come from and what is Pictionary?" You look around to realize that you are not alone in your confusion on how to play Pictionary. Her style of Pictionary consists of drawing on the board without verbally communicating with your team. You begin to feel nervous because you can barely draw a stick person and now you have to draw something in front of a group of people you hardly know. Once you are split into teams, you begin to realize that no one else is concerned about drawing, which helps you really enjoy the game. You soon find yourself wanting to buy the game to enjoy with your family and friends back home. On the way back to your room, you start to feel anxiety over spending the night in a room with someone you don't even know. Before you can even think about ways to prevent yourself from snoring and embarrassing yourself in front of the new person, you doze off for one of the best night's sleep you ever imagined.

The next morning, you wake up refreshed and ready to start the new day with your team. When you make your way down to the boardroom, you are excited to see huge, hot muffins for breakfast, provided by the hotel, with great coffee and juice! You were expecting cold donuts, so the muffins made for a pleasant surprise! Debbie McFadden,

TESA president, begins the morning session by explaining the characteristics of a good leader and the expectations of that type of role. You listen intently and gain insight about the qualities of a leader you never thought of before. You can't help but feel a little overwhelmed by expectations; however, you gain new perspectives on how important your role is to the committee and you feel appreciative of the trainings you experienced. Right when you start feeling confident and comfortable with your new experiences, you hear the Debbie explain your next team project. At first you think your ears are deceiving you when she begins to explain the directions because the project seems impossible. You listen more closely to hear her repeat what you thought was a miscommunication. She wants you to work together to create a hat from poster board and material scraps that she brought to the meeting. Then if that wasn't hard enough, she explains that each team has to write a story to go along with the silly hat. Are you kidding me? The teams look stunned, but soon find themselves working together to share ideas and searching Pinterest for the perfect hat idea. You begin to see true team work come to life as you work together to construct the hat and develop a story. You have already learned so much in the short time you've been with these TESA board members.

On Sunday morning each team has the opportunity to present their poster board hat and story. One team designed a Mardi Gras hat. Their story was about a young boy who had to grow up fast to take on the role as a leader in his family due to Hurricane Katrina. The next team made a princess hat to reference every girls' dream of living happily ever after with their prince charming; however, life happens to change our dreams which only makes us realize we are never too old to change our dreams. It didn't take long to realize each team really worked great together with the resources that were provided. The beauty of it all was that it revealed to us that our hearts are made for the kids. The part we love about TESA is that we are in the business of training support staff to help students to be challenged, to dream big and to achieve great things in their lives. What a great way to start off the year! A team thinking of ideas on how to help students, teachers, parents and ourselves be the best we can be in all that we do.

Princess Story

Once upon a time a girl was born and as she was growing up she dreamed of being a princess. Every day she pretended to be a princess with her dollar-store tiara, garage-sale dresses and shoes. She dreamed that her tall, dark and handsome “prince charming” would suddenly arrive on his beautiful white horse and carry her away to the castle where they would live happily ever after.

As the years went by and she grew into adulthood she realized her dream of being a princess – and finding her prince charming, was just a childhood dream. The reality of the real world of going to school and working to pay the bills had left those princess-dreams far behind.

One day, while waiting in line at Starbucks, the gentleman in front of her looked familiar. She realized it was the boy who lived across the street from her when she was growing up. As

they began to talk, they reminisced about their childhood and he remembered how she always dreamed of being a princess. When he asked, “Have you met your prince?” she replied that her dreams had changed but added, “You are never too old to set a new goal or dream a new dream.”

~ C S Lewis



Standing left to right: Debbie McFadden, Marie Enax, Teena Hancock, Sherry Gray and Bonnie Tomczyk



The Hat

My story begins with the devastation that hurricane Katrina left behind. I was 12 years old at the time and it left a lasting impression on my life.

They say tragedy brings people together and that is exactly what happened to me. My father was working in Houma, Louisiana at the time. As soon as he received the news of Katrina and the damage the storm was causing, he began his journey home. Unfortunately due to evacuation my father was not allowed to enter the city. Feeling an obligation to my mother and younger siblings I stepped up and desperately tried to fill my father's shoes by keeping my family reassured

that we would survive this horrible situation. The one thing I knew I needed to save from the flood was the family Mardi Gras hat that had been in my family since my grandparents created it as newlyweds. This hat was very special to my family. Not knowing when or if we would see my father again I began wearing the hat in order to give my family hope. The hat seemed to keep spirits lifted because you see, at that time there was little hope. We wondered if my family dancing and celebrating at Mardi Gras, proudly displaying the family hat would be just a memory.

With the help of actor Brad Pitt my dad was

able to locate our family and you can imagine the reunion! When Mardi Gras rolled around again, my family proudly danced and celebrated in the streets of New Orleans. During the parade my dad turned to me and with a tear in his eye my father took the hat from his head and gently placed it on my head. He said “Thank you son, for standing up and being the man of the family during my absence at such a tragic time”.

There are times in our lives when we have to wear many different hats. We may wear one hat when we are dreaming of what we want to achieve and another hat to overcome challenges in life.



Standing left to right: Deana Ross, Patti Walling, Lisa Gonzalez, Sandra Curry and Dianne Lemons





Membership Services



Has your TESA membership lapsed?
Have you always wanted to join TESA and never did?
Well, what's stopping you....join **NOW!**
Become a TESA member now and join us while we
"Dream, Challenge & Achieve in 2014-2015"

What's in it for YOU?

- Professional growth through STEM Classes, Area Workshops and Summer Work Conference
- Four (4) issues of the TESA Connection, the official publication of TESA
- TESA web site at www.tesatexas.org for up-to-date information
- Meeting other individuals who work in the same field/department as you and sharing ideas and building lasting relationships



Join or renew your membership **NOW** and have your name entered in a raffle and win one of the six gift certificates valued at least \$25.00 to \$30.00.

Eligibility requirements:

- Must renew by **December 1, 2014** **OR**

Join or renew your membership by **April 30, 2015** and be entered into a drawing for a free TESA membership for the 2015-16 year.

Recruit a new member and be entered in a raffle for a chance to win a 2-night stay at the OMNI Austin hotel. (*Your name will be entered as many times as the number of recruits you have [1 recruit - 1 chance, 3 recruits – 3 chances, etc.]*)

Eligibility requirements:

- New members must join by **April 30, 2015** in order for you to qualify for this raffle.

Marie Enax, CEOP



2nd Vice President, Membership Chair

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Application for membership can be found on the next page or you can renew online at : www.tesatexas.org.

| Texas Educational Support Staff Association, Inc. | | |
|---|---|---|
| Membership Application | | |
| 2014-2015 | | |
|  | |  |
| Name (Last/First/Middle): | Membership #: | |
| Name of Institution (if seeking Institutional Membership): | | |
| Current mailing address: | | |
| City/State/Zip Code: | | |
| Work Phone #: | Home Phone #: | Cell Phone #: |
| Work email address: | | |
| Personal email address: | | |
| Employed by: | | |
| Name of Local TESA Affiliate (if applicable) | | |
| <input type="checkbox"/> New Membership (\$35) | <input type="checkbox"/> Renewal (\$35) | <input type="checkbox"/> Associate (\$35) |
| <input type="checkbox"/> Retired (\$17.50) | <input type="checkbox"/> Institutional (\$150) | |
| <input type="checkbox"/> Higher Education | <input type="checkbox"/> Education Service Center | <input type="checkbox"/> Administrative |
| <input type="checkbox"/> Secondary | <input type="checkbox"/> Elementary | <input type="checkbox"/> Other (_____) |
| Referred by: | | |
| Name | | |
| change/Address | | |
| Change Information: | | |
| Are you a member of NAEOP? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Complete form and mail with your payment to: | | |
| TESA, 1460 E. Whitestone Blvd., Suite 175, Cedar Park, TX 78613 | | |
| Renew online at: www.tesatexas.org | | |
| Dues paid to Texas Educational Support Staff Association, Inc. are not tax deductible as charitable contributions for federal income tax purposes. However, they may be tax deductible as an ordinary and necessary business expense. Consult your tax advisor. | | |

REASONS for Joining TESA

Responsibility - It is your personal responsibility to see that our profession goes forward in education. Education is changing as our work is. We need to accept this responsibility of adapting to these changes.

Expectation - We can reach our expectations through our united efforts. Our goal to be recognized as professionals can best be reached through our Association.

Advancement - Our advancement in professional status can best be pushed through joint effort. Other associations have demonstrated the need to have a strong association. Only through your efforts can we have a strong Association.

Satisfaction - TESA creates wider horizons and broader views for all members. The personal satisfaction a member can find in working with such a group is beyond measure.

Opportunity - There is an opportunity for YOU, each and every one of YOU, to help TESA reach its goals. ONLY YOU have the opportunity to do this.

Need - TESA has a very definite need for you, for your help, and you have a definite need for TESA. Never let it be said that you as an educational secretary or office personnel, are allowed to cry and weep over your position and status if you do not put forth the effort to move forward.



Budget 2014-2015

Texas Educational Support Staff Association 2014-2015 Budget

Revenue:

| | |
|------------------------------------|----------------------|
| Summer Work Conference | \$ 44,000.00 |
| STEM | \$ 50,000.00 |
| Affiliate Services | \$ 1,500.00 |
| Affiliate Dues | \$ 1,000.00 |
| Member Dues | \$ 31,150.00 |
| Area Workshops - Registrations | \$ 1,000.00 |
| Sales - Pens / Patches / Novelties | \$ 200.00 |
| Advertising | \$ 350.00 |
| Miscellaneous Income | \$ 1,550.00 |
| Awards / Scholarships / Journalist | \$ 500.00 |
| TOTAL BUDGETED REVENUE | \$ 131,250.00 |

Expenses:

| | |
|---------------------------------|--------------|
| Summer Work Conference | \$ 23,500.00 |
| STEM | \$ 18,200.00 |
| Area Workshops | \$ 400.00 |
| Affiliate Services | \$ 500.00 |
| Salaries & Wages | \$ 22,500.00 |
| Employee P/R Taxes / Retirement | |
| P/R taxes | \$ 1,500.00 |
| Medicare | \$ 300.00 |
| Social Security | \$ 1,200.00 |
| Retirement - \$ 0 | \$ - |
| Insurance - Employee Health | \$ - |
| Insurance - Workers Comp. | \$ 300.00 |
| President | \$ 3,000.00 |
| President Elect | \$ 1,500.00 |
| Secretary / Treasurer | \$ 50.00 |
| Board Travel | \$ 6,850.00 |
| NAEOP Conference | \$ 4,000.00 |
| NAEOP Officer / Marion Wood | |
| NAEOP Officer Travel | \$ 250.00 |
| Marion Wood Scholarship | \$ 50.00 |
| NAEOP Membership Dues | \$ 125.00 |

Expenses cont.

| | |
|--------------------------------------|----------------------|
| Nominations | |
| VoteNet | \$ 2,015.00 |
| Membership Expenses | \$ 150.00 |
| Magazine / Newsletter | \$ 9,250.00 |
| Content / Bond Insurance | |
| Content Insurance | \$ 750.00 |
| Bond Insurance | \$ 100.00 |
| Capital Outlay | \$ 2,000.00 |
| TASA / NAEOP Affiliation | |
| TASA | \$ 250.00 |
| NAEOP | \$ 160.00 |
| C/O Expense / Stationery / PO Rental | |
| Central Office Expenses - | \$ 1,000.00 |
| Stationery | \$ 1,000.00 |
| PO Box Rental | \$ - |
| Rent - Office | \$ 9,600.00 |
| Rent - Equipment (Copier) | \$ 3,500.00 |
| Bank / Credit Card Fees | \$ 2,500.00 |
| Employee Training | \$ 400.00 |
| Audit & Accounting | \$ 4,000.00 |
| Marketing Committee / Booth | \$ - |
| Website Maintenance | \$ 1,700.00 |
| Telephone | |
| AT & T | \$ 2,000.00 |
| Time Warner | \$ 1,100.00 |
| Postage | \$ 2,000.00 |
| Property / Sales Tax | |
| Property - | \$ 150.00 |
| Sales - | \$ 200.00 |
| Novelties - TESA Pins / Patches | \$ 50.00 |
| Miscellaneous Expense | \$ 250.00 |
| Employee Travel | \$ 400.00 |
| Awards / Scholarship / Journalist | \$ 500.00 |
| TOTAL BUDGETED EXPENSES | \$ 129,250.00 |



Volunteering for TESA



Texas Educational Support Staff Association, Inc.

Volunteering for TESA for 2015 – 2016

Insert
Photo
Here

TESA needs candidates who are enthusiastic about the Association, have effective leadership qualities, and are interested in serving as an officer or on a committee. Please complete the following questionnaire and return by October 1, 2014 to Teena Hancock, Nominations Committee Chairman, email: tlhancoc@garlandisd.net

Please Print Clearly or Type Form

Name: _____

Address: _____

City / Zip: _____

District/College/University/ESC: _____

Current Job Position (District/College/University/ESC): _____

☐ Elementary ☐ Secondary ☐ Administrative ☐ Higher Education ☐ Education Service Center (ESC)

Home Phone: () _____ Work Phone: () _____

Fax #: () _____ Cell Phone: () _____

Work Email: _____ Home Email: _____

Number of Years TESA Member: _____ CEOP: Yes / No _____

I would prefer to be contacted or receive information at ☐ Home address ☐ Work address

I would like to serve TESA because:

I would bring the following expertise to TESA:

Favorite Quote:

I would be interested in serving:

☐ On a Committee (specify) _____

☐ As a Committee Chairman (specify) _____

☐ As an Elected Officer (specify) _____

Page 1 of 3



Volunteering for TESA

Volunteering for TESA

TESA Events Attended

Number

Date

Please enter the number of events attended and the date of the most recent

Area Workshop

Summer Work Conference

Fall Work Conference

Local Association Office / Committee Served

Year

Committee Name

Year

Committee Name

TESA Committee(s) Served

Year

Committee Name

Year

Committee Name

TESA Committee(s) Chaired

Year

Position Held

Year

Committee Name

TESA Office(s) Held – Elected and Appointed

Year

Position Held

Year

Position Held

NAEOP Office(s) Held and Committee(s) Chaired and/or Served

Year

Position Held

Year

Position Held

Staff Training for Effective Management (STEM)

Yes / No

Yes / No

Training Started?

Completed?



TRAVEL INFORMATION

Once elected and traveling for TESA would you most likely drive or fly? _____

If flying, which airport is most acceptable to you? _____

Supervisors

Superintendent/President/Chancellor/ESC Director: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Immediate Supervisor: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Additional Supervisor: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Please complete and forward the entire form no later than October 1, 2014 to:

Teena Hancock
Member-at-Large, Nominations
tlhancoc@garlandisd.net





Texas Educational Support Staff Association, Inc.

Minutes for the Summer Work Conference General Business Meeting
Omni Southpark – Austin, TX
June 27, 2014

- Call to Order: The meeting of the Texas Educational Support Staff Association, Inc. Summer Work Conference Business Meeting was called to order by President Patti Walling at 10:14 a.m. on Friday, June 20, 2014 at the Omni Southpark in Austin, TX.
- Parliamentarian: Sue Hand proclaimed that a quorum was established.
- Minutes: The Minutes of the Summer Work Conference Business Meeting held on June 21, 2013, were approved as presented.
- Correspondence: None.
- Treasurer's Report: The treasurer's report was presented and was filed for audit.
- Reports: Dianne Lemons - Treasurer's Report
President – Patti Walling
Second Vice President – Lisa Gonzalez
Secretary/Treasurer – Dianne Lemons
Awards/Scholarship/Journalist – Teena Hancock
Summer Work Conference – Darcy Blackstock
- Old Business: None.
- New Business:
- Motion One: Motion from the TESA Executive Board, no second required, move that Article IV, Section 1, paragraph 5 are changed to the following: No more than two members of the Executive Board shall be from the same educational institution, except the President and President-Elect cannot be from the same educational institution.
- Motion Two: Motion from the TESA Executive Board, no second required, moved that the TESA Executive board members be changed to: President, President-Elect, Vice President (Magazine Editor), Secretary/Treasurer, Member at Large (Membership/Affiliate Services), Member at Large (Nominations/Awards/Scholarship/Journalist), Member at Large (Area Workshop/Legislative Consultant) effective for the creation of the 2015-2016 slate of officers and Bylaws: Article III, Executive Board and Article IV, Officers, Organizational chart, Guidelines, etc. be updated to reflect the new elected executive board members. No changes or reductions to the appointed standing committees.

1460 Whitestone Blvd. Suite 175 Cedar Park, Texas 78613 Phone: 512.528.0046 Fax: 512.528.0271
www.tesastexas.org



Motion Three: Motion from the TESA Executive Board, no second required, move that Article VIII, Sections 1 and 2 of the TESA bylaws be changed as follows: Section 1, Standing Committees, add Advisory Committee to the first sentence. Adding the following after the fourth sentence, "The President shall appoint two Past Presidents to the Advisory Committee." Section 2, Duties Committees, add the following paragraph, "The Advisory Committee shall consist of four (4) members. All members shall be active or retired TESA Past Presidents. An appointed member shall serve two (2) consecutive years with two (2) members being replaced each year. This committee shall serve in an advisory capacity, reviewing all business and personnel related matters to maintain continuity. No monetary compensation being given for work on this committee.

Motion Four: Motion made by Jana Worthington and seconded by Sandra Curry move that the new guidelines for the Nominations and Elections be effective for the 2015-16 year ballot.

Motion Five: Motion made by Debbie McFadden and seconded by Darcy Blackstock move that the proposed 2014-2015 budget be approved as presented.

Announcements: TESA office will be closed on July 4, 2014.
NAEOP Conference is July 14-18, 2014 in Portland, OR.

President Patti Walling adjourned the General Business meeting at 11:10 a.m.

Submitted by:

Dianne Lemons

Dianne Lemons, CEOP, CEOE
TESA Secretary/Treasurer 2013-2014

Approved by:

Patti Walling

Patti Walling, CEOP, CEOE
TESA President 2013-2014
Date Approved: _____



Past President's Retreat

TESA Past Presidents Retreat - September 26-28, 2014, Grapevine, Texas

by Gerald Wharton, TESA Past President

Do you love great friends, exciting conversation, good food, and lots of shopping? Well that describes the TESA Past Presidents' retreat. Of the thirty-six TESA Past Presidents, thirteen traveled to Grapevine for a fun-filled weekend. Participants traveled from Austin, the Dallas-Fort Worth area, the Houston area, and San Marcos – and all meeting at the Embassy Suites DFW North Outdoor World. Grapevine is a lovely, agriculturally oriented town and the city has done a great job to create a historical downtown area. Main Street is full of unique shops, restaurants, etc. While the new city hall, visitor center, etc. has captured the present, it has also created an ambiance of great times past – including an historical train, powered by a fully restored steam engine, and a train depot reminiscent of the old west.

We started our weekend gathering for an informal reception, with everyone greeting each other and sharing news about family, work, activities, etc. This was followed by dinner at Esparza's Restaurant Mexicano, a fun-filled atmosphere where a great meal was shared by all. The fried, stuffed avocado seemed to be a hit for many. On a more personal note, Esparza's has donated a catered lunch for all of Grapevine-Colleyville ISD new teachers over the past several years. After the short trip back to our hotel, we took over part of the lobby area for more fellowship, fun and games.

On Saturday we started our day with a great breakfast – and then back to "historic main street" Grapevine. With a sunny and mild morning, the

shopping began! In addition to the many shops, the farmers market was open in the small downtown park, with fresh fruits and vegetables, craft-made cheeses, local honey, etc. Additionally, two blocks away by the city fountain, a craft fair was under way. Seemed that in every shop someone found something for their grandchildren, children, or themselves. Of course we tried out many of the benches along the way. Lunch was at Tolbert's – a local watering hole. Then the group ventured in various directions: back to the hotel to rest and relax, take in a movie, or the most popular – to visit Grapevine Mills Outlet Mall. Among the 180 stores at Grapevine Mills featured is Neiman Marcus Last Call, Saks Fifth Avenue OFF 5TH, Coach Factory, Ann Taylor Factory Store, Disney Outlet, etc., as well as the AMC Grapevine Mills 30 with Dine-In Theatres, LEGOLAND Discovery Center, SEA LIFE Aquarium and Rainforest Cafe!

We finished the day gathering again for a short reception at the hotel, then to dinner at Farina's Winery and Café. We were seated in an area that is



Front Row (L to R): Jana Worthington, Linda Sockwell, Peggy Hudson, Debbie Wade, Marilyn James, Mary White - Back Row (L to R): Patti Walling, Pat Crawford, Sue Hand, Wendy Klentzman, Gerald Wharton, MaryAnn Hollingsworth, Barbara Jennnigs.

an antique shop by day and a roomy dining room at night. We were serenaded by a pianist, and later the other dining room featured a live band. The food was superb! We ended the day with a group discussion about next year's retreat, then fellowship and playing games.

Sunday morning – with one last breakfast and our goodbyes said, all traveled back home. But if you thought everyone was too tired to shop, I heard about plans to stop in Corsicana and visit the bakery.



Far Left Photo - From L to R: Sue Hand, Patti Walling, Barbara Jennings, Wendy Klentzman, Linda Sockwell, Pat Crawford, Debbie Wade, Jana Worthington, MaryAnn Hollingsworth, Marilyn James, Mary White, Peggy Hudson, Gerald Wharton

Left Photo - Marilyn James and Mary White

2015 TESA Summer Work Conference



2015 TESA SUMMER WORK CONFERENCE



Omni Southpark Austin
Austin, Texas

June 17 - 20, 2015

**Come join us for Informative Sessions, STEM classes,
3-hour sessions, and more - but most of all FUN, FUN, FUN!**

Kay Riggs

2015 SWC Chairman
kriggs@pasadenaisd.org

Barbara Johnson

2015 Social Chairman
bajohnson@lcisd.org



Ofelia Barron

2015 Registration Chairman
obarron@donnaisd.net

Jennifer Baggett

2015 Exhibits Chairman
jbaggett@mesquiteisd.org

2015 Summer Work Conference/STEM Joint Planning Meeting

Omni Southpark Austin, TX - September 12-14, 2014



Above - Left side, top to bottom: Dianne Lemons, President-Elect; Darcy Blackstock, STEM Committee Member; Ofelia Barrón, SWC Registration Chairman; Jennifer Baggett, SWC Exhibits Chairman; Right side, top to bot-

tom: Debbie McFadden, President; Kay Riggs, SWC Chairman; Sandra Curry, STEM Chairman; Debbie Faires, STEM Committee Member; Not pictured: Barbara Johnson, SWC Social Chairman.

Right Top - STEM Committee hard at work. Left to right: Darcy Blackstock, Sandra Curry and Debbie Faires.

Right Bottom - Summer Work Conference Committee meeting with Bonnie Scott, Banquet Manager (standing) from the Omni Southpark. Sitting left to right: Debbie McFadden, Kay Riggs, Dianne Lemons, Jennifer Baggett and Ofelia Barrón.



Troubling Times

by Phyllis Hyden, 2007-08 TESA Past President



Phyllis Hyden
2007-08 TESA Past President

When approached about writing this article I had several topics that I thought would interest you, the readers. As I continued to consider my options and prayed for guidance, the

topic became clear to me – we are living in a world of “troubling times.”

Daily we either experience our own tragic events or are being inundated with the news of others. Fear and anxiety seem to daily overwhelm many of us. In fact, civilization today has become so complex that it is hard to see the good and remain positive. However, I am a firm believer that you can remain positive even though you feel your world is crumbling around you. Even in a world that seems to be “crumbling,” for you it can all be in your own point-of-view. I am reminded of an old adage that seeks your perspective on viewing a half-filled glass: Is the glass half empty or half full? Your answer will help you to determine (or change) your view point on life.

For many of us, a change in our perspective is needed if we want to handle the many challenges that we will encounter. For instance, the day after a heavy rain or storm, do you see only the puddles and mud, or do you look up and see a beautiful sky? How we deal with life’s constant turmoil depends on our attitudes. Your perspective will influence your attitude.

It is a given that we will all encounter dark de-

spair in our lifetimes. Although we most often cannot control the external and internal events in our lives, we can control how we react to them and what we believe. In life we experience many mountains to climb. Sometimes there will be more hills – as if you are literally “climbing Mount Everest”. There will be times when we climb, times when we want to sit and rest, and times when we want to turn around because our mountain seems too big. The key to the journey is to remain focused and to relentlessly persevere.

One of the most sought after attributes is happiness. Typically we experience what we consider as happiness when we have no worries, fears or obsessing thoughts. The thing to remember is that happiness comes from the inside and is only triggered by outer events. Happiness does not just happen. It is created by you. To wait for something to change in order to be happy is waiting to live your life. For some people happiness seems fleeting, because they let changing outer circumstances affect it. Happiness is not what happens to you, it is how you react to what happens to you. It’s really quite simple. Just making the best of a situation instead of focusing on the worst can greatly improve your perspective on life – your perspective of happiness. In order to be happy we must also possess peace and contentment. I don’t think happiness can be achieved without them. One definition of peace is to be: undisturbed by strife, turmoil, or disagreement; tranquil. So most of us long for peace in our lives, either consciously or unconsciously. Being satisfied with our circumstances, with what we are and that which we have, leads to peace and contentment. When feeling inspired, things look great and the

negativity around us does not affect us. Peace of mind is being mentally and emotionally satisfied with things as they are (to have constant joy rather than fleeting happiness).

Please know that I am not saying that negativity may not brew within...failed dreams, illnesses, death, money problems, difficult relationships, terrorist threats, civil unrest, and on and on. We strive to be encouraged and look at things with hope and love, but our grief or bitterness gets in the way. Sometimes, despite our intention to be spiritual and positive, we have to take some time to work through our human emotions. Crying and ranting to release frustration are sometimes necessary to REFOCUS ourselves. A bad experience is just that...a one-time occurrence that should not affect the rest of your life. You must keep the faith - faith helps build hope. Negativity cannot survive when confronted with hope.

I firmly believe that for us to survive in this world today, we must change our perspectives on life so that we can alleviate the fear and anxiety we experience. Once happiness, joy, peace and contentment are obtained, you will be equipped to handle anything that comes your way. No experience will be so great that you cannot survive “troubling times” and be an inspiration to others.

“The Most Important Thing...is finding peace within yourself. It is there, when resistance, judgment, and blame fall away. Then, you can bring peace into your relationships, and into your life.”

- Author unknown






Awards / Scholarship / Journalist Committee

Texas Educational Support Staff Association, Inc. Awards / Scholarship / Journalist Committee



TESA offers several opportunities for *TESA Members, Administrators and children/grandchildren of TESA Members* to receive scholarships and/or awards. In addition, it also offers *YOUR* association opportunities to shine with your Newsletters, Yearbooks and submission of Spirit items.

| | | | | | | | |
|---|---|---|---|---|--|---|---|
|  |  |  |  |  |  |  |  |
| Dr. Michael Zolkoski Scholarship | Founders Scholarship | Lorene Roby Rogers Scholarship | Administrator of the Year Award | Nelda Van Dyke Award | Newsletter of the Year Award | Yearbook Award | Spirit Award |
| <i>TESA Member</i> | <i>Graduating Seniors</i> | <i>TESA Member</i> | <i>Belonging to TESA affiliate</i> | <i>3-year TESA Member</i> | <i>Current Affiliates</i> | <i>Current Affiliates</i> | <i>Current Affiliates</i> |

For information regarding descriptions, qualifications, and guidelines on any of the above, please feel free to contact one of the committee members or visit the TESA website at:

www.tesatexas.org

| | | |
|--|--|--|
| <p>Deana Ross Chairman Comal ISD 1404 IH 35 North New Braunfels, TX 78130 830-221-2109 deana.ross@comalisd.org</p> | <p>Mary Gallegos Harlingen CISD 1409 E. Harrison Harlingen, TX 78550 956-427-3715 mary.gallegos@hccisd.org</p> | <p>Donna Cubstead San Jacinto College 8060 Spencer Hwy Box 105 Pasadena, TX 77505 281-478-3630 Donna.Cubstead@sjcd.edu</p> |
|--|--|--|



TESA Area Workshops



TESA needs **YOUR** help in reaching across Texas as we Dream, Challenge and Achieve this year!

A one-day Area Workshop is an excellent way to offer professional growth, network with others in education, raise awareness and funds for your local affiliate, and promote your area of Texas.

We encourage you to host an Area Workshop.

Area Workshop Committee will help you by:

- Attending your workshop and promoting it in their area
- Facilitating Sessions
- Presenting Sessions

TESA will advertise your workshop by:

- TESA Connection Magazine
- Posting on the TESA Calendar
- Posting on the TESA website
- Promoting at other Area Workshops



The TESA Area Workshop Committee's goal is to promote TESA in more areas of the state through Area Workshops.

If you are interested in hosting a TESA Area Workshop or would like more information, please contact:

Bonnie Tomczyk, Chairman—Killeen ISD—(254) 336-0074—bonnie.tomczyk@killeenisd.org

Maria Campos—Spring Branch ISD—(713) 251-1077—maria.campos@springbranchisd.com

Darla Hernandez—Mesquite ISD—(972) 290-4121—dhernandez@mesquiteisd.org

NAEOP Proclamations

October 12-18, 2014

National Educational Office Professionals Career Awareness Week PROCLAMATION

WHEREAS, the NATIONAL ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS—the only national professional association for office personnel in education; and

WHEREAS, NAEOP is dedicated to providing professional growth opportunities for educational office personnel; and

WHEREAS, NAEOP recognizes the unique roles of educational office professionals and the important contributions made by them to the education profession; and

WHEREAS, the goals of the Association are exemplified in its four-point program of SERVICE, INFORMATION, RECOGNITION, AND FELLOWSHIP; and

WHEREAS, the members of NAEOP believe that the quality of service rendered by educational office professionals directly influences the effectiveness of the educational process;

NOW, THEREFORE BE IT PROCLAIMED that the week of October 12-18, 2014 shall be known as “National Educational Office Professionals Career Awareness Week.”

BE IT ALSO PROCLAIMED that this week shall be dedicated to promotion of the profession and to the recognition of the importance of the contribution made to education by educational office professionals.

DONE, this the first day of August, two thousand fourteen, and in the eighty-first year of the NATIONAL ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS.

Elizabeth A. Napolitano, CEOE

Elizabeth A. Napolitano, CEOE
President

October 16, 2014 & May 17-23, 2015

National Educational Bosses Week PROCLAMATION

WHEREAS, the NATIONAL ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS—the only national professional association for office personnel in education—affirms its belief that a good education is the birthright of every American; and

WHEREAS, the members of NAEOP recognize the significance of the many and varied duties and responsibilities assumed by the educational leaders at all levels of the educational process;

NOW, THEREFORE BE IT PROCLAIMED that the week of May 17-23, 2015, shall be known as “National Educational Bosses Week” in grateful recognition of the unselfish and dedicated service provided to the nation’s schools, colleges, universities, and communities; and

BE IT ALSO PROCLAIMED that October 16, 2014 be observed as “National Bosses Day.”

DONE, this the first day of August, two thousand fourteen, and in the eighty-first year of the NATIONAL ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS.

Elizabeth A. Napolitano, CEOE

Elizabeth A. Napolitano, CEOE
President



NAEOP Membership Form

National Association of Educational Office Professionals Membership Form

Membership Application Continuous Membership (12 full months)

Membership Type:

- ☐ Active - \$50 New Membership
☐ Active- \$50 Renewal Membership- Membership Number: _____
☐ Retired - \$30 ☐ Associate - \$50 ☐ Institutional - \$85 ☐ Corporate - \$60
☐ Yes, I wish to receive email renewal notices ☐ No, I do not wish to receive email renewal notices

Magazine Only Subscription:

- ☐ Magazine Annual Subscription - \$30 ☐ Magazine Annual Subscription (Retired Member) - \$15

- All fees must be paid in US Dollars.
- Outside of US special postage and handling charges apply. Please add an additional \$15.
- Active membership fees include 3 online issues of the association magazine and 1 issue (Winter issue) in print. If you wish to receive all 4 issues in print, you will need to request an annual magazine subscription in addition to your annual membership.
- Dues are not deductible as a charitable contribution for income tax purposes.

Membership Information:

- ☐ Elementary ☐ Middle School/Junior High ☐ Secondary/High School
☐ Higher Education ☐ State Department ☐ Administrative
☐ Career & Technical Education ☐ Retired ☐ Other (please name): _____

| | | | |
|------------------|---------------|--------|------|
| Name: | | | |
| Home Address: | City: | State: | Zip: |
| Home Phone: | Office Phone: | Ext.: | |
| Fax: | Email: | | |
| Office Building: | Position: | | |
| Office Address: | | | |
| City: | State: | Zip: | |

For Informational Purposes Only:

| | | | | | | |
|--|--------------------------------|--------------------------------|--------------------------------|--------------------------------|------------------------------|--|
| Age group: | <input type="checkbox"/> 20-30 | <input type="checkbox"/> 31-40 | <input type="checkbox"/> 41-50 | <input type="checkbox"/> 50-60 | <input type="checkbox"/> 60+ | <input type="checkbox"/> Prefer not to answer |
| Recruited by (Name): | | | | | | |
| How did you hear about NAEOP? <input type="checkbox"/> Colleague <input type="checkbox"/> Sponsor/Vendor <input type="checkbox"/> Employer/Administrator <input type="checkbox"/> Website <input type="checkbox"/> NES Connector <input type="checkbox"/> NAEOP Event | | | | | | |
| I would like to receive information on NAEOP Sampling Programs: | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Payment:

| | |
|---|------------------|
| Method of Payment: <input type="checkbox"/> Check | |
| <input type="checkbox"/> *MasterCard <input type="checkbox"/> *Visa <input type="checkbox"/> *Discover <input type="checkbox"/> *American Express (*\$5.00 convenience fee applies) | |
| Cardholder's Name: | |
| Card Number: | Expiration Date: |
| Signature: | Security Code: |

Mail or Fax completed form to:
NAEOP Attn: Membership
PO Box 12619
Wichita, KS 67277-2619
Fax: 316-942-7100



2014 NAEOP Conference

Portland, OR - July 14-17, 2014



Congratulations to the following for receiving their PSP/CEOE:

- **Terri R. Craig**, CEOE – Mesquite ISD
- **Chance Michael Ferrin**, CEOE – Mesquite ISD

Congratulations to the following on their CEOE Recertification:

- **Debbie Faires**, CEOE – Mesquite ISD
- **Debbie J. McFadden**, CEOE – University of Houston-Clear Lake

TESA was well represented at the NAEOP Conference in Portland this summer – and many who were either nominated or volunteered to serve will continue to represent TESA at the national level over the next year! We are pleased to announce those listed below who were elected or appointed to NAEOP committees and programs for 2014-2015.

Congratulations to these TESA Members

- **Darcy Blackstock** – NAEOP Student Scholarships Committee and the NAEOP Educational Foundation Trustee and Liaison Chairman
- **Donna Cubstead** – NAEOP Long Range Planning Committee
- **Mary Flores** – NAEOP Education Foundation FUNdraising Committee
- **Sue Hand** – NAEOP Education Foundation Liaison Committee
- **Shirley Haswell** – NAEOP Nominations and Elections Committee
- **MaryAnn Hollingsworth** – NAEOP Awards Committee Chair; NAEOP Educational Foundation Trustee and the FUNdraising Committee Chair

- **Debbie McFadden** – NAEOP Professional Standards Program (PSP) Committee
- **Linda Sockwell** – Editor, NAEOP'S NES Connector
- **Bonnie Tomczyk** – NAEOPS Awards Committee and the Foundation Minutes Committee
- **Debbie Wade** – NAEOP NES Connector Committee
- **Patti Walling** – NAEOP Awards Committee
- **Jana Worthington** – NAEOP Affiliations and Advisory Council

RECIPES

WANTED

RECIPES



TESA Wants Your Favorite Recipes for our first TESA Cookbook. The books will be on a pre-order basis only and will be delivered at the Summer Work Conference in June 2015.

If you are unable to attend SWC, we will give the book(s) to someone from your Association to bring back for you. If you want the book mailed there will be an additional \$5.00 charge for mailing. Deadline for submissions is April 15, 2015.

The cost of the cookbook will be \$15.00. Order one for yourself and one (or two) as gifts. All proceeds from this cookbook will go to our Founders Scholarship fund.

Associations can order books and take them back and sell to their members. There will be a limited number at the TESA Store for sale at SWC also. Buy early! to make sure you get one! Order forms will be available on the TESA website soon.

Naming the TESA Cookbook

We are still working on a name for our book. If you have a suggestion please submit that with your recipe.

The winner will receive a free cookbook.



**Date of Sale:
Pre-Orders Only**



**Time of Sale:
SWC Delivery**

Submit Recipes to:

Pat Crawford
1618 Hastings Dr.
Garland, TX 75042

Phone: 972.272.7479
Work: 469.593.7774
E-mail: pat.crawford@risd.org
or
pgc27@msn.com



2014 TESA Summer Work Conference

2014 TESA Summer Work Conference and Banquet Omni Southpark - Austin, TX

TESA Members from across the state greatly enjoyed the 2014 TESA Summer Work Conference held at the Omni Southpark in Austin. The conference offered a variety of professional development sessions, keynote speakers, board installation and vendors.



Executive Board and Committee members enjoying a break in the meeting. Front row laying down: Lynn Andrews; Second row, left to right: Donna Sears, "B" Rodriguez and Tina Martinez; Back row left to right: Lisa Gonzalez and Marie Enax



Flag Ceremony: Gerald Wharton announcing the Flag Bearers and their Association. In the background, Paula Soltaire, RESSA President and Ofelia Barron, VESA President



Harlingen ESA Members, left to right are: Pam Ramsey, Diana Sanchez, Gabriela Borquez, Carol Saenz and Mary Ann Gallegos



Seated: Nelda Van Dyke, 2014 Winner of the Nelda Van Dyke (NVD) Award with former NVD Winners. Left to right: Marilyn James, Jana Worthington, Phyllis Hyden, Darcy Blackstock, Barbara Jennings, Sherry Gray and Lisa Gonzalez



Our very own, wild and proud, our dancing Queen.... Deana Ross, Comal ISD



Debbie McFadden, TESA President, with her family that was present for her installation



SWC 2015 Committee. On the microphone Kay Riggs, SWC 2015 Chairman; Standing against the wall are: Barbara Johnson, Social Chairman; Jennifer Baggett, Exhibits Chairman; Ofelia Barron, Registration Chairwoman and Dianne Lemons, TESA President-Elect



Spirit Award Winner for Large Group: Lamar ESA Members, bottom row left to right are: Becky Melendez, Susie Ortiz, Melissa Rodriguez, Karen Vacek, Barbara Johnson, Margaret Leger and Betsy Krevosky; top row left to right are: Wendy Fitch, Marie Enax, Sue Hand, Virgie Miller, Rose Lopez, Irene Salinas, Kendra Ramirez and Adriana Janda



Spirit Award Winner for Small Group: McCamey ISD Members, left to right are: Elisa Jo Barrandey, Pamela Adams, Patti Walling, TESA President, Becky Carrillo, and Delma Munoz

STEM Calendar & TRESA Membership Form

NOVEMBER - 2014

| | | |
|----|---------------------------|--------------|
| 1 | Effective Office Practice | Mesquite ISD |
| 15 | Profile for Success | Garland ISD |

DECEMBER - 2014

| | | |
|----|--------------------|-------------------|
| 6 | Customer Service | Mesquite ISD |
| 6 | Professional Image | Mesquite ISD |
| 10 | Professional Image | Spring Branch ISD |

JANUARY - 2015

| | | |
|----|-----------------------------|-------------|
| 17 | Interpersonal Communication | Garland ISD |
|----|-----------------------------|-------------|

FEBRUARY - 2015

| | | |
|----|---------------------------|-------------------|
| 7 | Managing Change | Garland ISD |
| 11 | Effective Office Practice | Spring Branch ISD |
| 21 | Stress Management | Lamar CISD |
| 21 | Telephone Skills | Lamar CISD |

MARCH - 2015

| | | |
|---|-----------------------|-------------|
| 5 | Dialogue of Diversity | Garland ISD |
|---|-----------------------|-------------|

APRIL 2015

| | | |
|----|---------------------|-------------------|
| 7 | Basic Communication | Spring Branch ISD |
| 11 | Profile for Success | Garland ISD |

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Texas Retired Educational Secretaries Association Membership Form

2015 MEMBERSHIP DUES - \$5.00

(January 1, 2015 – December 31, 2015)

NAME: _____

ADDRESS: _____

CITY & STATE : _____ ZIP : _____

BIRTHDAY: Month _____ Day _____ PHONE: () _____ - _____

EMAIL: _____

- ☐ New Membership ☐ Membership Renewal
- ☐ Are you a member of TESA? ☐ Yes ☐ No
- ☐ Are you a member of NAEOP? ☐ Yes ☐ No

Make checks payable to: **TRESA**
Return form with your dues to Treasurer –
LORAS JONES
23707 Hawkins Creek Ct. – Katy, TX 77494



2013-2014 CEOP Recipients



Back row, l to r: Meg Elmore, Ruby Escalante, Thelma Benavidez, Brenda Bernal, Barbara Johnson, Carolina Palmer, Tanya Edwards

Front row, l to r: Donna Sears, Jennifer L. Baggett, Patty Garcia, Donna Cubstead, Cynthia Connelly, Betsy Krevosky, Margaret Leger

"What did it mean to you to receive your CEOP certification?"

Receiving my CEOP was a BIG accomplishment. It's like receiving a college degree. I couldn't have done it without the help of my two wonderful bosses." -Cynthia Connelly, CEOP

"Receiving my CEOP was a personal goal achieved. The unexpected gift I received is the comradery." -Tanya Edwards, CEOP

"I am the "colorful rose" on the far left end...I felt a sense of accomplishment and pride in reaching a goal; but I also felt challenged to take my training to the next level in professional development and receive national CEOP certification." -Donna Sears, CEOP

"To me receiving my CEOP means doing that little extra, whether taking an extra class or simply just giving myself that extra push. I'm satisfied in accomplishing one of my short term goals and joining such great extraordinary individuals of the CEOP Team. Like the quote by Jimmy Johnson, "The difference between ordinary and extraordinary is that little extra." There should never be limits to what you can accomplish by simply doing a little extra work. I just did!" -Patty Garcia, Weslaco ISD, CEOP, VESA

Receiving my CEOP certification meant a sense of accomplishment for me. It was like going back to college after many years. With a change of careers, it was exactly what I needed to make the transition. Not only were the courses a good refresher on skills I had and needed to brush up on, but the self-growth classes on setting work and personal goals and time management were exactly what I needed to take me to the next level in my new responsibilities. My thanks to everyone who helped make that happen!" -Meg Elmore, CEOP

"I am very proud of myself for all my accomplishment in getting my CEOP certification. I knew that this would help me grow with the district and learn more to help serve the students and their families. Thank you for your support." -Carolina Palmer, CEOP

"It was more than just an accomplishment to me because I had been through a year of personal struggles. What

made receiving my CEOP extra special was the fact that my supervisor, Ann Tate (CETL Director, and 2014 TESA workshop facilitator) was there to see the fruit of her labor. She was instrumental in offering STEM classes to all San Jacinto College (SJC) staff through the Professional Development Program. Mrs. Tate and other SJC Administrators being there made it feel like my family was there celebrating with me. I especially am grateful to Dr. Williamson, Deputy Chancellor and SJCD President, for seeing value in our associations and supporting all SJC AEOP and SJC TESA members." -Donna Cubstead

"Receiving my CEOP Certification was very important to me. I had been taking STEM classes for personal growth for quite a few years before I decided I might have enough to receive my certification. I am very proud of this accomplishment because I feel I have improved as a person and in my job due to the information I learned taking STEM classes. When I was young I went to college for a couple of years and never completed my education and completing my certification has given me sense of satisfaction and great accomplishment." -Thelma Benavidez, CEOP

"The accomplishment receiving my CEOP certification was not only for the challenge of personal pride, but also to seek and motivate my professional growth that may open doors or lead to job advancement opportunities. The certification validates the knowledge needed as an educational support professional. The unique blend of certification courses taught me the various skills and applications I can use as an educational support professional. In addition, by going through the certification process I was able to improve my leadership skills, communication skills, and decision making skills. The CEOP certification has already opened valuable resources and networking support to allow me to help others in the future." -Margaret Leger, CEOP

"To me earning the CEOP certification gave me a sense of professionalism, I felt like I was a part of something bigger, setting a goal and fulfilling the commitment. Stepping out of my comfort zone, meeting and collaborating with colleagues. I am looking forward to the next step in my career as a C.E.O.P." -Ruby Escalante, CEOP

"Receiving my CEOP has prepared me to represent my department as well as my district in a professional matter. My goal is to give the best service to our parents and contribute to the success of our students because that is the reason we're all here. Thank you to TESA & our administrators for supporting us with the opportunity to achieve this goal." -Brenda Bernal, CEOP

"It meant accomplishment! I did this not only for me but also for my mother. My mother was always my biggest fan and supporter. She encouraged me in everything I ever did. I began working on my classes 13 years ago as a single mom and never gave up. My mom fell ill with a disease twenty years ago and it has come in and out of remission over the years. At the time I finished my CEOP my mother was passing away in the hospital. She knew I had finished, but also knew that she would not be able to be at the ceremony with me like she had always expected to be. I know in my heart that mother was with me. I feel very accomplished and I feel it is my duty in our district to encourage others to reach for their CEOP certification and not give up. Thank you for all the encouragement from my mom, my MEPA family, and my TESA family. Love you all." -Jennifer Baggett, CEOP

"I'm so proud to have my CEOP! It's an honor to be a part of an elite group of professionals who have dedicated their time to receiving this certification. I encourage everyone to invest in your career and - more importantly - in yourself. Whether it takes you 9 months or 9 years, the end result is worth it." -Barbara Johnson, CEOP

"For me receiving my CEOP Certification meant finally accomplishing a personal goal that I set for myself as well as achieving a professional milestone. I feel blessed to be a part of the growing community of intelligent, talented, engaging and loyal women of TESA." -Betsy Krevosky, CEOP



2014 Holiday Bazaar

MESQUITE EDUCATIONAL PARAPROFESSIONAL ASSOCIATION ANNUAL HOLIDAY BAZAAR

Saturday, December 13, 2014

Doors Open to Public • FREE Admission

9:00 a.m. - 5:00 p.m.

Dr. Ralph H. Poteet High School

3300 Poteet Drive; Mesquite, TX 75150

Come take care of all your Holiday shopping in one place!

Vendor Booth Rentals bring in over \$10,000

for MISD Senior Scholarships each year!

Over 100 Vendors

**Books • Decorations • Jewelry
Candles • Quilts/Blankets • Cosmetics
Clothing • Kitchenware • Ceramics
Stocking Stuffers • Handmade Pieces**

Gift Basket Give-away!



ATTENTION ALL AFFILIATES!



Strengthen your Local Association's Professional Success

Renew your current TESA affiliate

or join TESA as a new affiliate today

as you plan to

"Dream, Challenge & Achieve"

in 2014-2015!

Affiliating with TESA has many benefits:

- * Assistance in the formation of a new association
- * Visits from TESA Board members to ascertain your needs
- * Assistance in the Installation of Officers for you local group
- * Professional Development Advisory Sessions
- * Consultant in-service presentations (Customized to fit your association needs)

Affiliate Services Contact:

Sherry Gray, Chairperson - San Jacinto College - sherry.gray@sjcd.edu

Patricia Schultz - Spring Branch ISD - schulzp@springbranchisd.com

Patty Garcia - Weslaco ISD - pgarcia@wisd.us

Application for affiliation can be found on the website under the Affiliate Services tab

www.tesatexas.org



Rio Grande Valley Educational Support Staff Association (VESA)

Greeting from VESA!

We are happy to announce that four VESA members will proudly represent VESA by serving on the TESA Board or on a Committee in the 2014-2015 school year. Lisa E. Gonzalez, Donna ISD, was elected to the position of 1st Vice-President/Editor - TESA Connection; Ofelia Barrón, Donna ISD, will serve as the Summer Work Conference Registration Chairman;

Mary Ann Gallegos, Harlingen CISD, will serve on the Awards/Scholarship/Journalist Committee and Patty Garcia, Weslaco ISD, will serve on the Affiliates Committee. These individuals not only are actively involved with VESA, but now have on the commitment to serve TESA!

VESA started the year on September 16, 2014 with its first meeting of the year in Rio Grande

City. In lieu of a speaker, we held the installation for our President-Elect, Martin Saenz. Emily Anderson, Science Director for Donna ISD accompanied us to Rio Grande City to be the Installing Officer.

A "Special thanks" to the Rio Grande City VESA members for hosting the first meeting of the year.



Pictured above, left to right, are Mary Ann Gallegos, Ofelia Barron, Lisa E. Gonzalez and Patty Garcia



Pictured above, Rio Grande City VESA Members, left to right, are Janie Garcia, Diana Ramirez and Julie Briseño; Not pictured: Tracy Garcia



Pictured above, left to right, are Emily Anderson, pictured installing Officer Martin Saenz, VESA President-Elect.



University of Houston-Clear Lake (UHCL) Educational Support Association (ESA)

by Margaret Garcia, ESA President

Greetings from UHCL Educational Support Association (ESA) to the TESA community!

UHCL-ESA is pleased to take this opportunity to honor our own ESA founding-board member and past-president, Debbie McFadden, as current TESA President. We are proud of Debbie and salute her for all she has done for ESA and TESA. In addition to Debbie, another ESA member, Wanda Honeycutt, will serve on the TESA Connection team as Advertising Manager, along with Lisa Gonzalez, Editor and Ruth Lyday, Assistant Editor. ESA will strive this year to support Debbie and her Board, and be faithful to TESA.

ESA held its fall 2015 planning meeting recently in the Garden Room of UHCL where refreshments

were served. The meeting was attended by several ESA Past Presidents, the current president Margaret Garcia, other officers and several ESA members interested in continuing professional development.

Some of the projects recommended for this academic year are:

1. Fundraiser – Group consensus was to hold one very good raffle. Sales just prior to Thanksgiving or Christmas have been beneficial. A second smaller fundraiser is our traditional Valentine's Day candy sale. Volunteers will be asked to spearhead that in the spring. Fund-raiser proceeds go primarily toward assisting our members with professional development, school expense (books, etc), STEM class registrations and to attend TESA conferences.

2. STEM Classes – Discussion included two to four STEM classes at UHCL this academic year, possibly one in the fall and two or three in the spring.
3. Events – Agreement was to concentrate primarily on the spring Bosses Lunch– the members' favorite event of the year, as their opportunity to invite their boss for a free lunch!
4. Membership Drive – Plan is to have a drive, but tabled until rush of school starting is behind us.

Members: Support your Affiliate as your Affiliate supports YOU!

Along with Debbie – let's continue to "Dream, Challenge and Achieve!"

San Jacinto College (SJC)

ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS (AEOP)

“Change, Change, and More Changes!”



Each year our Affiliate chooses a motto to represent our aspirations for the year. As 2014-2015 San Jacinto College AEOP President, I have chosen “Change,

Change, and More Changes!” as my motto, to encourage flexibility and accomplishments at home, in the community, and at work. I believe we need to build on the knowledge and skills we have already acquired, taking integrity and character with us as our core value. By using integrity as our anchor, my wish is for us to strive for integrity in our lives and to be committed to excellence in our work and our service to the community. To me, this motto represents an opportunity to improve ourselves while in the process, to become better leaders and better team players. Also, it encourages us to work toward professionalism in the workplace and in our organization through flexibility, integrity, and greater expectations of ourselves.

As we each set higher standards, SJC AEOP offers opportunities to improve our own educational, professional and personal goals. TESA Conferences and workshops, as well as professional development and other various classes offered on each of our San Jacinto College campuses, provide us with this opportunity. By networking and through community service, my hope is that we recognize our opportunities to

better ourselves while assisting others in need. I see our helping others as an opportunity to enrich our lives while building our own character and integrity. Through our dedication to SJC AEOP, we can aspire to stretch ourselves, to upgrade our existing professional skills and to encourage each other in our growth. By sharing our talents we are expanding our own horizons, as we are still learning something every day. Achieving objectives provides the opportunity to work as part of a diverse team and display our college values of excellence, integrity, accountability, innovation and our sense of community.

Through education and professionalism, may we strive –

- To recognize our opportunities to shine, both professionally and personally
- To model professional and ethical behavior
- To provide leadership to others through example and through positive reinforcement
- To see ourselves as gifted individuals given endless opportunities to grow and enhance our lives
- To recognize accomplishments and reward professional achievements
- To encourage our members along the way, assisting each other to reach our potential

Endless opportunities are available – let’s build on them, enriching ourselves and helping others along the way. One of my favorite coffee cups has the saying: “every mighty oak was once a nut that stood its ground.” We need to stand

our ground; live with integrity; be flexible in our growth and with our dreams, and place high expectations on ourselves. The world is changing at an amazing pace – requiring that we accept these challenges provided to us and that we strive to excel in all that we do.

“To accomplish great things we must not only act but also dream, not only plan but also believe.” Be flexible so you can achieve even greater dreams. Any journey takes self-motivation. Our journey with SJC AEOP will need the support and guidance from advisors, bosses, friends, and family. May our leadership shine brightly as an example to others, blazing a trail wherever we go or whatever we do. Make long term goals for yourself that you can reach realistically, and then go for it! And as you set your goals high, also remember to celebrate accomplishments, dreams, and to reflect on those accomplishments. May we all to be flexible with our dreams, live with great expectations, and with integrity.

Kathy Miller
Affiliate President, SJC AEOP



Affiliates in Action

Harlingen Educational Support Association (HESA)

The Harlingen Educational Support Association (HESA) will be working hard to achieve its goals for this school year. Along with business as usual, plans were discussed for the HESA meetings, to include guest speakers that will provide motivation, technical support, and health and beauty aid secrets; and to commit to two community service projects during the school year; as well as to hold three fundraisers. Proceeds from the fundraisers will be for local scholarships, with hopes to raise enough funds to also donate some to TESA for their scholarships. The HESA Officers are working hard to promote local membership, Valley membership, to join VESA, the Rio Grande Valley Educational Support Association, and to join TESA. As officers, their goals include uniting heir HESA Sisters to accomplish all of these goals and to have fun in the process. HESA officers are also going the extra mile, encouraging more members to join this journey by reaching further by accomplishing their CEOP Certification.



2014-2015 HESA OFFICERS (left to right): Belinda Rodriguez – Secretary, Mary Ann Gallegos – President, Gabriela Borquez – Vice President, and Carol Saenz – Treasurer.

Birdville Educational Support Staff Association



BESSA Board (left to right): Brenda Ryan, Patrice Morrison, Toni Powers, Dora Thrash, EJ Montgomery, Brenda Blume, Kathy Handler, Jeannie Fancher, Linda Roberts, and Betty Fanning.

The Birdville Educational Support Staff Association (BESSA) held a Welcome Back Breakfast to kick off the membership drive. The event was held at the Fine Arts Athletic

Compound on Friday, August 8. All campus principals and district administrators were invited to attend with their secretaries. Superintendent Dr. Darrell Brown addressed the group and asked for their support of this organization. He explained the importance and benefits of support groups for employees. Dr. Brown also urged the group to provide good customer service to everyone we contact, and to ensure the needs of all are taken care of. He closed by wishing everyone a good start to the school year.

The group was led in a fun mixer activity to help get to know the people around us.

Our BESSA president, Patrice Morrison, addressed the group and gave a brief history of the organization. She encouraged our joining the organization and preparing to celebrate the 50th anniversary of BESSA in 2015.



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LCESA...

Supportive

Creative

Sassy

made from the very best!

Welcome Back Breakfast August 2014

Inspiring



LCESA Treasurer Melissa Jozwiak and President Elect Michelle Haas welcome a new member at the Welcome Back Breakfast held in August at George Ranch HS.



LCESA members Betsy Krevosky and Virgie Miller check their raffle tickets while Socorro Torres listens for her # to be called.



Special Guest Ms. Sonya Sanzo shares a story with the crowd.



George Ranch Band surprised our members with a Zumba dance.

Killeen Educational Support Staff Association (KESA)

KESA held its first meeting of the year on September 8, 2014, a “getting to know you” Ice Cream Social. Included was a business meeting to lay out plans for this year; to discuss the TESA Summer Work Conference, and to make other plans for the year. We also reviewed all the information for our annual fundraiser for four scholarships, which included a “stuffing party” with everyone stuffing envelopes to mail out to all the schools. Four new members were present – plus we were very happy when our new Interim Superintendent joined KESA. We are Looking forward to what the New Year holds in store for KESA as we “Dream, Challenge and Achieve.”



Pictured l to r: Sheila Cook, Kathy Wallace and Debra King



Pictured l to r: Cynthia Obregon, Pam Simons, Maria Garibay and Bonnie Tomczyk



The TESA Connection

Texas Educational Support Staff Association, Inc.
Central Office
1460 E. Whitestone Blvd., Suite 175
Cedar Park, TX 78613

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Texas Educational
Support Staff
Association

**UHCL SALUTES
ADMINISTRATIVE ASSISTANT
DEBBIE MCFADDEN
FOR HER SERVICE AS THE
2014-2015 TESA PRESIDENT.**

The choice is clear.

University of Houston  Clear Lake

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