

'Seas' the Day at TESA Area Workshop

Hosted by Brazos Valley Educational Support Staff Association

Saturday, March 24, 2018

John J. Koldus Student Services Building, Texas A&M University

Registration deadline: March 2, 2018

NAME		MEMBER OF TESA	Yes <input type="checkbox"/>	No <input type="checkbox"/>
INSTITUTION		EMAIL ADDRESS		
ADDRESS		CITY, STATE, ZIP		
Register early, some sessions will fill up quickly!				

TESA AREA WORKSHOP FEES – SELECT ONE:		
AREA WORKSHOP (includes Lunch with Keynote and choice for 3 Breakout Sessions)	\$50.00	<input type="checkbox"/>
6 hr. STEM* CLASS - BASIC COMMUNICATION (includes Lunch with Keynote) 8:45-11:45 & 2:15-5:15)	\$65.00	<input type="checkbox"/>
AREA WORKSHOP/STEM* PACKAGE (includes Lunch with Keynote, 3-hr. STEM CLASS STRESS MANAGEMENT and choice of 2 morning Breakout Sessions)	\$60.00	<input type="checkbox"/>
Registration Fee Due		

6 HOUR STEM* CLASS – 8:45 A.M.		
BASIC COMMUNICATION		<input type="checkbox"/>
SESSION CHOICES – 8:30 – 10:00 AM	1 st choice	2 nd choice
Leadership Boot Camp	<input type="checkbox"/>	<input type="checkbox"/>
WordPress Essentials	<input type="checkbox"/>	<input type="checkbox"/>
Reacting to Emergencies in the Workplace	<input type="checkbox"/>	<input type="checkbox"/>
SESSION CHOICES – 10:15 – 11:45 AM	1 st choice	2 nd choice
Eating the Elephant: Tips and Tricks for Project Success	<input type="checkbox"/>	<input type="checkbox"/>
OneNote for Travel	<input type="checkbox"/>	<input type="checkbox"/>
Guide to Accessibility	<input type="checkbox"/>	<input type="checkbox"/>

LUNCH – NOON – 2:00 P.M.

TESA Announcements from **Executive Board**
 Welcome by **Sue Melton-Malone**, State Board of Education
 Keynote by **Dr. Daniel J. Pugh, Sr.**, Vice President for Student Affairs at Texas A&M University

3-HOUR STEM* CLASS – 2:15 – 5:15 PM		
STRESS MANAGEMENT		<input type="checkbox"/>
SESSION CHOICES – 2:15 – 4:15 PM	1 st choice	2 nd choice
Work Smart Salary Negotiation	<input type="checkbox"/>	<input type="checkbox"/>
Reframing Our Work: Tools to Navigating Complex Organization Dynamics	<input type="checkbox"/>	<input type="checkbox"/>
Productivity Tips for Windows and Office	<input type="checkbox"/>	<input type="checkbox"/>

Send payment and registration forms to:

Stacy Wright, Area Workshop Chair

Office of the Vice President for Student Affairs

Texas A&M University

1256 TAMU

College Station, TX 77843

*Please make checks payable to BVESA
 (Brazos Valley Educational Support Staff Association)*

You are **NOT** registered until payment is received. Purchase orders are **NOT** accepted. Credit card payments can be submitted by calling BVESA Treasurer, Amanda Bruce, at 979-845-0695.

Cancelled: No refunds after March 2, 2018.

The John J. Koldus Student Services Building is attached to the University Center Garage (UCG). For more information on visitor parking: <http://transport.tamu.edu/Parking/visitor.aspx>. **Plan to arrive early as heavy traffic is expected on campus due to The Big Event that day. Participants are encouraged to carpool to save on parking and reduce traffic.**